



## VENDOR OF RECORD

The Rainy River District Social Services Administration Board (RRDSSAB) is seeking VENDORS to provide the labour, material, supervision and equipment necessary for the following services for the period March 1, 2010 to February 28, 2012 for its Main Offices, Social Housing Department and Land Ambulance Bases. Successful applicants will form part of the RRDSSAB VENDOR OF RECORD.

The VENDOR OF RECORD will be used for specific contractual agreements for service and/or as the basis for inviting bids for specific jobs required by the RRDSSAB, without further competition for the two year period described above.

In order to qualify, you must complete an *Application for Vendor of Record*, submit proof of Liability Insurance in the amount of \$2,000,000 and provide a current clearance certificate from the Worker's Safety Insurance Board of Ontario.

VENDORS are required for the following services:

- Electrical
- Plumbing
- Heating
- Carpentry
- Painting
- Landscaping
- Appliance Repair
- Flooring
- Roofing

Those interested are invited to complete the *Application for Vendor of Record* and submit it, along with required documentation to:

Michelle Shute, Assistant Housing Manager  
Rainy River District Social Services Administration Board  
450 Scott Street  
Fort Frances, ON  
P9A 1H2  
Fax: (807) 274-0678

Examples of services required and a copy of the *Application for Vendor of Record* can be found on our website at [www.rrdssab.on.ca](http://www.rrdssab.on.ca) or picked up at RRDSSAB office, 450 Scott Street, Fort Frances. Questions relating to the application can be directed to Maureen Thomson, Housing Clerk at (807) 274-5349 ext 228 or Michelle Shute, Assistant Housing Manager at (807) 274-5349 ext 229.