



MINUTES of the REGULAR MEETING of the BOARD  
THURSDAY, January 19, 2017 at 4:30 p.m.  
RRDSSAB Office, Fort Frances, ON  
MEETING #01/17

**PRESENT:** Ken Perry, Town of Fort Frances (Chair)  
Ross Donaldson, Rainy River West (Vice-Chair)  
Jennifer Johnson, Township of Alberton  
Robert Burns, Rainy River East  
Harold Mosley, Town of Atikokan  
Ken McKinnon, Township of LaVallee  
Debbie Ewald, Town of Rainy River  
Anthony Leek, Township of Emo  
James Gibson, Township of Chapple  
Don Canfield, Rainy River Central (via telephone)  
George Heyens, Township of Morley  
Valerie Pizey, Township of Lake of the Woods

**REGRETS:** Bill Langner, Township of Dawson

**STAFF:** Dan McCormick, Secretary/Treasurer  
Aynsley McKinnon, Recorder  
Leanne Eluik, Finance

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**1. Call to Order**

Dan McCormick, CAO, called the meeting to order at 4:36 p.m.

**2. Election of Chair and Vice Chair**

The CAO lead the elections for the positions of Chair and Vice-Chair. Upon elections being held, Ken Perry was acclaimed as Chair and Ross Donaldson was elected as Vice-Chair of the Rainy River District Social Services Administration Board.

Mr. Perry took control of the meeting as Chair.

Resolution #01/17 MOVED BY J. Gibson and SECONDED BY V. Pizey

**RESOLVED THAT** the Chief Administrative Officer of the Rainy River District Social Services Administration Board destroy the ballots for the 2017 elections of the Chair and/or Vice-Chair positions.

**Carried.**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None

**4. Approval of Agenda**

Resolution #02/17 MOVED BY R. Burns and SECONDED BY A. Leek

**RESOLVED THAT** the Rainy River District Social Services Administration Board approve the agenda of January 19, 2017.

**Carried.**

**5. Presentations/Delegations**

None

**6. In-Camera**

The meeting moved in-camera for the purposes of labour relations or employee negotiations, and litigation or potential litigation, including matters before Administrative Tribunals, affecting the Board.

Resolution #03/17 MOVED BY R. Burns and SECONDED BY A. Leek:

**RESOLVED THAT** the Rainy River District Social Services Administration Board now meet in-camera in order to address a matter pertaining to:

- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the Board.

**Carried.**

The Chair reconvened the meeting to its regular session.

### **In-Camera Report**

Issues discussed included personal and labour relations matters. The CAO was directed to proceed as discussed in-camera.

Resolution #04/17 MOVED BY H. Mosley and SECONDED BY V. Pizey:

**RESOLVED THAT** the Rainy River District Social Services Administration Board contract with SSQ for LTD benefits effective February 1, 2017.

**Carried.**

### **7. Approval of Minutes**

The minutes from the Regular Board Meeting held December 15, 2016 were reviewed.

Resolution #05/17 MOVED BY D. Ewald and SECONDED BY K. McKinnon:

**RESOLVED THAT** the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held December 15, 2016 be approved.

**Carried.**

### **8. Business Arising from the Minutes**

#### **8.1 IV Certification**

An Issue Sheet was presented at the December 15, 2016 Committee of the Whole meeting. As a housekeeping item, a resolution was brought forward to the Board for approval to proceed with a voluntary Intravenous (IV) Skills Program.

Resolution #06/17 MOVED BY K. McKinnon and SECONDED BY D. Ewald:

**RESOLVED THAT** the Rainy River District Social Services Administration Board proceed with a voluntary Intravenous (IV) Skills Program provided an adequate number of Primary Care Paramedics elect to participate.

**Carried.**

#### **8.2 2017 Draft Budget**

The 2017 draft budget was previously presented to the Board members. A recorded vote was requested.

Resolution #07/17 MOVED BY D. Ewald and SECONDED BY J. Johnson:

**RESOLVED THAT** the following Rainy River District Social Services Administration Board 2017 budget be approved:

<b>Department</b>	<b>Budget Amount</b>
Ontario Works	\$ 3,153,547.00
Children's Services	\$ 3,446,590.00
Emergency Medical Services	\$ 7,334,103.00
Social Housing	\$ 5,942,084.00
Central Administration	\$ 642,044.00
	<u>\$ 20,518,368.00</u>

Alberton	Yea
Atikokan	Yea
Chapple	Yea
Dawson (Regrets)	
Emo	Yea
Fort Frances	Yea (x2)
Lake of the Woods	Yea
LaVallee	Yea
Morley	Yea
Rainy River	Yea
R.R. Central	Yea
R.R. East	Yea
R.R. West	Yea

**Totals** **13**

**Carried.**

Resolution #08/17 MOVED BY D. Ewald and SECONDED BY J. Johnson:

**RESOLVED THAT** the Rainy River District Social Services Administration Board 2017 Levy Estimate, as attached, be approved; conditional upon no further assessment changes submitted prior to February 28<sup>th</sup>, 2017; and should any changes in assessment be submitted prior to the deadline the revised 2017 Levy Estimate will be brought to the March board meeting for approval; and

**FURTHER BE IT RESOLVED** that the Land Ambulance Supplemental Levy, contained in the Levy Estimate for 2017, be retained, subject to ongoing Board review.

**Carried.**

## 9. New Business

### 9.1 Annual General Meeting

It was decided the Annual General Meeting (AGM) will be held on May 18, 2017 at 6:00 p.m. and the May Regular Board meeting will be held on May 18, 2017 at 1:30 p.m. followed by a dinner for Board members and Senior Management.

Resolution #09/17 MOVED BY D. Ewald and SECONDED BY K. McKinnon:

**RESOLVED THAT** the Rainy River District Social Services Administration Board change the time of the Regular Board meeting scheduled for May 18, 2017 from 6:30 p.m. to 1:30 p.m.

**Carried.**

### 9.2 CUPE Negotiation Committee

The CAO advised the CUPE 4807 Collective Agreement expires December 31, 2017 and we will be entering into negotiations with CUPE 4807 prior to the end of this year. The CAO is looking for four (4) Board members who wish to be on the ad hoc Board CUPE Negotiations Committee. After discussions, the Board appointed K. Perry, R. Donaldson, and V. Pizey to the Committee. The CAO will contact B. Langner to see if he would be interested in being on the Committee also.

Resolution #10/17 MOVED BY J. Gibson and SECONDED BY G. Heyens:

**RESOLVED THAT** the Rainy River District Social Services Administration Board appoint the following members to the ad hoc Board CUPE Negotiations Committee:

- 1) Ken Perry
- 2) Ross Donaldson
- 3) Val Pizey

**Carried.**

### 9.3 Hicks Morley Labour Relations Day

Every year, the law firm Hicks Morley holds a labour relations session for EMS Services across the province in which they discuss current labour issues and upcoming trends in negotiations. This year's session will be held May 10-11 in Toronto. It would be valuable for members of the CUPE Negotiations Committee to attend. R. Donaldson and K. Perry volunteered to attend.

Resolution #11/17 MOVED BY A. Leek and SECONDED BY R. Burns:

**RESOLVED THAT** the Rainy River District Social Services Administration Board approve the following ad hoc CUPE Negotiations Committee members to attend the Hicks Morley Labour Relations Day May 10-11, 2017 in Toronto, and travel and per diems be paid per Finance policy F-4.15: Travel and Accommodations.

- 1) Ken Perry
- 2) Ross Donaldson

**Carried.**

#### **9.4 Non-Urgent Patient Transfers**

The Board was given a copy of the briefing note that was provided to the MoHLTC – ESB. The CAO informed there have been three meetings this month to discuss this issue. Three years ago a study was conducted on behalf of the LHIN for the Kenora, Rainy River and Thunder Bay districts regarding non-emergent patient transportation. The Paramedic Services did not support the majority of the recommendations in the report. D. McCormick and the CAO of the Kenora DSSAB met with the ADM, Patricia Li, and provided her with their briefing note. They questioned why the cost of providing these transfers is being borne by the Municipal Taxpayers when in larger centers alternative transfer services are available and are funded at 100% by the Province, through the local hospitals. In some of the larger cities such as Thunder Bay there is the capacity for a transfer service however in smaller areas such as ours the volume is so sporadic there most likely is not the capacity for a dedicated transfer service.

The Paramedic Service providers have agreed to provide a position paper and have agreed to move forward with the LHIN. The CAO advised we are also continuing to move forward with the changes made in our Deployment Plan around non-urgent transfers.

#### **9.5 Community Engagement Coordinator**

The CAO advised the new Community Engagement Coordinator is a temporary position in Childcare that is being funded 100% by the Province. We will be working with best start hub to provide this function.

#### **9.6 February Board Meeting Start Time**

Due to the budget being passed at this meeting, no change is required to the February Board meeting start time.

## **10 Reports**

### **10.1 CAO Report**

A copy of the CAO's Report was included in tonight's Board package. The CAO was in Toronto to attend NOSDA and he felt this is one of the best meetings he has attended.

We are now observing Fentanyl, Carfantanyl and Super Opioids in the Rainy River District. The amount of Naloxone required to treat an overdose exceeds what our ambulances used to stock. The Province has changed the Provincial Medical Directives which has significantly increased the amount of Naloxone we are now required to carry in the ambulances.

Health Quality Ontario and the Northern Health Equity Committee will be conducting an engagement session on February 13, 2017. The CAO has been asked to coordinate the engagement and requested that the Chair and Vice-Chair participate in the engagement representing both the municipal and unincorporated area.

### **10.2 Finance**

The investment report and maintenance report were included in tonight's Board package. Please direct any questions to the Director of Finance and Asset Management.

### **10.3 Board Chair**

The Chair informed he and the CAO attended a Governance to Governance meeting in Fort Frances to discuss the Rural Health Hubs in this area. Discussion was held around non-urgent patient transfers and what else needs to be done, CCAC and their effectiveness. They are trying to get the governance structure to work together to drive better and more efficient care for everyone.

### **10.4 Committee Reports**

None

## **11. Other Business**

None

## **12. Information Items Attached**

The Board received an information package as part of this evening's agenda.

**13. Information Items Available Upon Request**

None

**14. Next Meeting**

The next Regular Board meeting will be held February 16, 2017 at 6:30 p.m. at the Rainy River DSSAB Office, 450 Scott Street, Fort Frances.


**15. Adjournment**


Resolution #12/17 MOVED BY A. Leek and SECONDED BY V. Pizey:

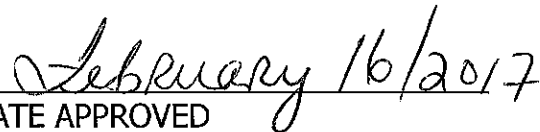
**RESOLVED THAT** the Rainy River District Social Services Administration Board meeting be adjourned.

**Carried.**

The meeting was adjourned at 5:52 p.m.

  
CHAIR (Ken Perry)

  
SECRETARY-TREASURER (CAO)

  
DATE APPROVED