



MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, April 30, 2015 at 6:30 p.m.
RRDSSAB Office, Fort Frances, ON
MEETING #06/15

PRESENT: Harold Mosley, Town of Atikokan
Ken Perry, Town of Fort Frances (Vice-Chair)
Ken McKinnon, Township of LaVallee
Debbie Ewald, Town of Rainy River
Robert Burns, Rainy River East
Ross Donaldson, Rainy River West
Bill Langner, Township of Dawson
Anthony Leek, Township of Emo
Mike Ford, Township of Alberton (Chair)
Valerie Pizey, Township of Lake of the Woods
George Heyens, Township of Morley
Don Canfield, Rainy River Central
James Gibson, Township of Chapple

REGRETS: None

STAFF: Dan McCormick, Secretary/Treasurer
Aynsley McKinnon, Recorder
Leanne Eluik, Finance

1. Call to Order

Mike Ford, Chair, called the meeting to order at 6:30 p.m.

2. Conflict of Interest

None

3. Approval of Agenda

The time of the May 21st Regular Board Meeting was changed to 1:00 p.m.

Resolution #33/15 MOVED BY D. Ewald and SECONDED BY R. Donaldson:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of April 30, 2015, as amended.

Carried.

4. Presentations/Delegations

None

5. In-Camera

None

6. Approval of Minutes

The minutes from the Regular Board Meeting held March 19, 2015 were reviewed and a few minor changes were made.

Resolution #34/15 MOVED BY B. Langner and SECONDED BY R. Donaldson:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held March 19, 2015 be approved, as amended.

Carried.

7. Business Arising from the Minutes

It was noted under New Business, 8.5 – Elizabeth Manor concerns of the March 19, 2015 Board Minutes, the complaint that was received was made by the neighbors of Lady Frances Place, not Elizabeth Manor as previously discussed and reported in the minutes.

The CAO distributed the Draft Terms of Reference (TOR) of the committees. It was noted that the Asset Management committee has been established as a committee of all board members with quorum set at five (5) due to the overwhelming interest in participating on this committee. A discussion on the TOR regarding staff attendance and committee focus took place. The Board was asked to review the Terms of Reference and provide comments or suggestions by May 8, 2015. The TOR will be presented for adoption at the Board Meeting on May 21, 2015.

7.1 Annual General Meeting

The Annual General Meeting (AGM) will be held Thursday, May 21, 2015 at 6:00 p.m. at the Copper River Inn. The CAO will send a notification to Council Members stakeholders and community partners. The Regular Board Meeting will be held May 21, 2015 at 1:00 p.m.

The CAO advised the Audited Financial Statements will be presented at the Finance and Audit Committee meeting Friday, May 8th for review and any required changes/corrections will be made by the Auditors. The financials will then be presented to the Board at the Regular Board Meeting to receive and approve prior to the AGM. The appointment of the Auditors for the 2015 year will also be made. The annual CAO, Current Chair, and Former Chair Reports will also be presented.

8. New Business

8.1 Contribution to Social Housing Contingency Fund

As part of the 2014 Audit, the amount owing to the Ministry of Municipal Affairs and Housing (MMAH) was adjusted from \$65,074.83 to \$19,804.15, based on the MMAH request. As a result, the Rainy River DSSAB has additional funds in the amount of \$45,270.68. The Director of Finance and Asset Management explained these funds must be brought into revenue as they are no longer considered payable to the Ministry.

Given these funds were 100% Provincial money, it is recommended the additional funds be placed into the Social Housing Contingency Fund to provide for future housing costs and to reduce these costs for the Municipalities.

Resolution #35/15 MOVED BY A. Leek and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) allocate an additional \$45,270.68 to the Social Housing Contingency Reserve Fund for the year ending December 31, 2014.

Carried.

9. Reports

9.1 CAO and Program Reports

A CAO Report was included in this evening's Board package. The CAO spoke to the Children's Services funding and advised that we had requested a meeting with the Ministry of Education, Director Pam Musson. This meeting was to be held April 23, 2015, however, at the request of the Director's office it has been postponed until Monday, May 4, 2015 in order to have the Finance Officer who developed the formula in attendance.

The CAO had an opportunity to meet with new Hospital CEO and President, Ted Scholten. Mr. Scholten expressed he is committed to maintaining and strengthening the relationship with the Rainy River DSSAB.

Another problem has been encountered with SAMS since the last report was written. The program went down for a couple hours and we lost our logins. SAMS continues to be unstable and we continue to have increased staff downtime.

The CAO advised we are recruiting a part-time contract employee to assist in IT. Currently to extend resources we have made some changes to our external contracts which mostly impacts EMS.

The CAO clarified that the Rainy River District Integrated District Network (IDN) involves several different agencies who are looking at the high users in the district, in our district approx 5% of users are using approx 80% of our resources. They are looking where it's possible to cut that down to decrease the expense to everyone and improve services. This could partially be addressed through some of the Community Paramedicine Program initiatives.

The CAO further clarified that the role of the *Community Referral by Emergency Medical Services (CREMS)* is to assist individuals at home who have difficulty coping. If a patient agrees, they can be referred by the medic to other agencies such as Community Care Access Centre (CCAC), or Community Mental Health Association (CMHA). The funds we received are strictly to set up the program, policies, processes etc. with the program being self-sustained after its development. The CAO feels we have adequate staff to maintain the program, noting we are not adding additional resources but simply maximizing the utilization of current resources.

9.2 Finance

The March Financial Statements were included in the Board package along with the Maintenance and Investment Reports for April 2015. Questions were raised and answered regarding the general and reserve balances on the Investment Report. The format of the Financial Statements will be reviewed at the Finance and Audit Committee meeting.

9.3 Board Chair

The Board Chair Report was distributed at this evening's meeting. The Chair attended the Northern Ontario Service Deliverers Association (NOSDA) meetings in Thunder Bay and noted that other DSSAB's are experiencing similar problems.

The Board Chair spoke with the Chair of the Kenora DSSAB and learned the large decrease to their budget was achieved by the receipt of a large influx of cash

from the government, as a result of an error in EMS funding, along with the use of their reserve funds. The Chair expressed the need to continue to be more vocal and political when dealing with the Province.

The Vice-Chair also noted that he attended the NOSDA meetings and found it informative. He felt that through his discussions, NOSDA doesn't think about the effect on the local municipalities enough.

9.4 Committee Reports

Finance and Audit Committee: No Report

Health & Safety: The next meeting is tentatively scheduled for the month of June.

10. Other Business

None

11. Information Items Attached

The Board received an information package as part of this evening's package.

12. Information Items Available Upon Request

None

13. Next Meeting

The next Regular Board meeting will be held May 21, 2015 at 1:00 p.m. at the Rainy River District Social Services Administration Board Office, 450 Scott Street, Fort Frances.

14. Adjournment

Resolution #36/15 MOVED BY J. Gibson and SECONDED BY H. Mosley:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 7:45 p.m.



CHAIR



SECRETARY-TREASURER (CAO)

May 21 / 2015

DATE APPROVED