



MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, January 15, 2015 at 6:30 p.m.
RRDSSAB Office, Fort Frances, ON
MEETING #01/15

PRESENT: Mike Ford, Township of Alberton
Harold Mosley, Town of Atikokan
James Gibson, Township of Chapple
Ken Perry, Town of Fort Frances
Valerie Pizey, Township of Lake of the Woods
Ken McKinnon, Township of LaVallee
George Heyens, Township of Morley
Debbie Ewald, Town of Rainy River
Don Canfield, Rainy River Central
Robert Burns, Rainy River East

OTHER: Vacant, Rainy River West

REGRETS: Bill Langner, Township of Dawson
Anthony Leek, Township of Emo

STAFF: Dan McCormick, Secretary/Treasurer
Joanne Spence, Recorder
Leanne Eluik, Finance
Sandra Weir, Housing
Shelley Shute, Ontario Works Commissioner

1. Call to Order

Dan McCormick, Acting Chair, called the meeting to order at 6:30 p.m.

2. Elections and Oath of Office

The CAO conducted the Oath of Office for those Board members present and the appropriate paperwork was completed.

Upon elections being held for the position of Chair and Vice-Chair, Mike Ford was elected as Chair and Ken Perry acclaimed as Vice-Chair for the Rainy River District Social Services Administration Board. M. Ford took control of the meeting as Chair.

3. Conflict of Interest

None

4. Approval of Agenda

The following Agenda Item was added:

- 9.3 – TWOMO – Rainy River West Representative

Resolution #01/15 MOVED BY D. Ewald and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of January 15, 2015, as amended.

Carried.

5. Presentations/Delegations

Assisted Living, Riverside Health Care Facilities Inc.

Presenters: Allan Katz, CEO of Riverside Health Care Facilities
Daryl Galusha, Administrator of Rainycrest Home for the Aged

Allan Katz stated that the Rainy River District offers home support services and a Long-term Care Home, however, there is nothing in-between these two services. Assisted living offers the services required to fill this gap, which will help keep people out of acute care and long-term care facilities longer.

The Local Health Integration Network (LHINS) has approved funding for additional services which includes 12 additional spaces in Fort Frances and an expansion to the 6 units currently offered in Atikokan. We are lobbying for one (1) additional space in Atikokan. We are working with the Community Care Access Centre (CCAC) to identify individuals who could utilize the facility, noting we must have 12 people in the program by December, 2015. Rainy River DSSAB would be responsible for the housing (landlord) component and Riverside will provide the services required.

Riverside's fiscal year begins April 1st and have been approved for 12 units each year for three (3) years totaling 36 units. The first phase will commence at Rose and Green Manor in Fort Frances and at Fotheringham Court in Atikokan. We will look at expanding services throughout the District with each phase. We will find out if we need to submit separate proposals for funding in each of those years, but are under the impression funding has been allocated for these units.

A. Katz stated that he wants to continue the partnership with RRDSSAB and continue to utilize resources as they become acquired. He noted that it is more cost-effective to utilize existing facilities within the community rather than build new structures. Dan McCormick, RRDSSAB CAO will provide paperwork regarding the project to the Board members.

6. In-Camera
None

7. Approval of Minutes

The minutes from the Regular Board Meeting held December 11, 2014 were reviewed and a minor change was made.

Resolution #02/15 MOVED BY D. Canfield and SECONDED BY R. Burns:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held December 11, 2014 be approved, as amended.

Carried.

8. Business Arising from the Minutes

8.1 RRDSSAB Regular Meeting Date/Time

Discussion was held regarding the best date and time to hold Regular Board meetings. It was determined that the RRDSSAB Regular Board meetings will continue to be held the third Thursday of the month commencing at 6:30 p.m.

The Board rescinded Resolution #43/14, passed at the July 17, 2014 Board meeting which stated: *"RESOLVED THAT Regular Board meetings of the Rainy River District Social Services Administration Board commence during regular business hours of operation, effective January 1, 2015."*

Resolution #03/15 MOVED BY D. Ewald and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River Social Services Administration Board rescind Resolution Number 43/14 of July 17, 2015.

Carried.

Resolution #04/14 MOVED BY K. Perry and SECONDED BY V. Pizey:

RESOLVED THAT the Regular Board meetings of the Rainy River Social Services Administration Board be held on the third Thursday of each month commencing at 6:30 p.m.

Carried.

8.2 RRDSSAB Committees

Discussion was held regarding the pros and cons of establishing Committees. It was noted that the size of the Committee needs to be manageable to ensure recommendations are not automatically passed because the Committee composition is a quorum of the Board. It was determined that we will continue with the Finance & Audit Committee and implement other Committees in an integrated manner. The CAO will bring forward a recommendation and will draft Committee Terms of Reference.

Resolution #05/15 MOVED BY D. Ewald and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River Social Services Administration Board appoint the following members to the Finance and Audit Committee:

- 1) Mike Ford
- 2) Val Pizey
- 3) Ken Perry
- 4) Bill Langer

Carried.

8.3 Board Orientation

The CAO advised Board Orientation will be held on January 20 & 21, 2015 at the Copper River and reviewed the Agenda in detail.

8.4 2015 Budget

The CAO provided members with a list of tentative dates for budget meetings. It was confirmed the first budget meeting will be a Committee of the Whole on February 12, 2015 at 1:00 p.m. Board members were asked to put the following tentative budget meeting dates in their calendar: Feb. 19, March 5, 12 & 19, 2015. The CAO will email the Tentative Meeting Schedule to Board members. The CAO reiterated that we will not have audited financial until March 8th and that the budget must be passed by March 31st of each year.

8.5 TWOMO – Rainy River West Representative

The CAO advised that we appointed the Territory Without Municipal Organization (TWOMO), Rainy River West representative at the December meeting. He noted that because the Board was in a lame-duck position, we will have to re-appoint the Rainy River West representative at the January meeting. It was confirmed that the applicant filed their application within the required deadline.

Resolution #06/15 MOVED BY H. Mosley and SECONDED BY K. Perry:

RESOLVED THAT the Rainy River Social Services Administration Board appoint Ross Donaldson as the representative for Rainy River District West for the term ending December, 2018.

Carried.

9. New Business

9.1 Annual General Meeting (AGM)

It was determined that the Annual General Meeting (AGM) will be held on May 21, 2015 at 6:30 p.m. and consequently the May Regular Board meeting will be held on May 15, 2015 at 1:30 p.m.

9.2 Assisted Living

Integrated Services Manager, Sandra Weir commented further to the presentation from Riverside Health Care Facilities Inc. earlier this evening, the assisted living initiative for Rose/Green Manor moves us forward in achieving the Strategic goals of the corporation. RRDSSAB will receive rent from Riverside for the unit space and Riverside will pay for any renovations they require to the unit. It is a win/win situation. We are merely the landlord in this initiative and will maintain a separation of services. It was discussed that Rent-geared-to-income and Assisted Living tenants may have different needs and we need to ensure policies are flexible enough to take into consideration all tenant needs. Responsibilities are that RRDSSAB determines eligibility for housing; CCAC determines eligibility for services; and Riverside renovates/converts the unit as they see fit (Office Space, Accessible Baths, etc).

Resolution #07/15 MOVED BY J. Gibson and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board enter into an agreement with Riverside Health Care Facilities Inc. to offer Assisted Living Services at Rose and Green Manor in Fort Frances.

Carried.

10. Reports

10.1 CAO and Program Reports

The CAO report was included in tonight's Board package. He further advised that the new Ontario Works software (SAMS) is experiencing multiple problems and not performing as it should. NOSDA is sending out a Notice to the Province requesting they pay 100% of associated costs.

Our Community Paramedicine (CP) Program is progressing well. Funding was specifically provided for the development of the Program (policies, programs, etc.). Once Program curriculum has been established, EMS Deputy Chiefs will carry out functions through the utilization of existing EMS staff, making productive use of staff down-time. Any curriculum developed must allow EMS staff to leave at a moments notice to answer a real-time 911 call.

We are working on getting the computers set-up and email addresses for Board members.

10.2 Finance

The Board received an Investment Report as part of this evening's package.

10.3 Board Chair

M. Ford thanked Board members for his nomination for Chair and stated he appreciated their faith in him. He welcomed new Board members to the table, advising there will be a big learning curve, and welcomed K. Perry to his new position as Vice-Chair. He noted we have previously worked together in this capacity and he is looking forward to working together in the future.

10.4 Committee Reports

Finance and Audit Committee: No report.

Health & Safety: The September, 2014 meeting Minutes from the Joint Occupational Health & Safety Committee (JOHSC) were provided.

11. Other Business

None

12. Information Items Attached

The Board received an information package as part of this evening's package.

13. Information Items Available Upon Request

None

14. Next Meeting

A Special Board meeting will be held January 20, 2015 at 8:00 p.m. at the Copper River Inn, Fort Frances, ON.

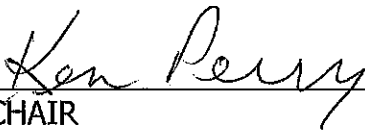
15. Adjournment

Resolution #08/15 MOVED BY J. Gibson and SECONDED BY K. Perry:


RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

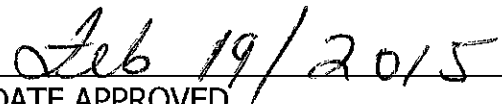
The meeting was adjourned at 8:55 p.m.



CHAIR



SECRETARY-TREASURER (CAO)



DATE APPROVED