



MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, July 16, 2015 at 6:30 p.m.
RRDSSAB Office, Fort Frances, ON
MEETING #09/15

- PRESENT:** Mike Ford, Township of Alberton (Chair)
Ken Perry, Town of Fort Frances (Vice-Chair)
Ken McKinnon, Township of LaVallee
Ross Donaldson, Rainy River West
Bill Langner, Township of Dawson
Anthony Leek, Township of Emo
Valerie Pizey, Township of Lake of the Woods
Don Canfield, Rainy River Central
James Gibson, Township of Chapple
Robert Burns, Rainy River East
- REGRETS:** Harold Mosley, Town of Atikokan
Debbie Ewald, Town of Rainy River
George Heyens, Township of Morley
- STAFF:** Dan McCormick, Secretary/Treasurer (via teleconference)
Joanne Spence, Recorder
Leanne Eluik, Finance
Shelley Shute, Ontario Works
Tanis Fretter, Children's Services
Sandra Weir, Social Housing

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1. **Call to Order**
Mike Ford, Chair, called the meeting to order at 6:30 p.m.
 2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
None
 3. **Approval of Agenda**

Resolution #53/15 MOVED BY K. McKinnon and SECONDED BY R. Donaldson:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of July 16, 2015 be approved.

Carried.

4. Presentations/Delegations

None

5. In-Camera

None

6. Approval of Minutes

The minutes from the Regular Board Meeting held June 18, 2015 were reviewed. It was requested that the percentage of municipal share funding for the Best Start Program be further clarified.

Resolution #54/15 MOVED BY R. Donaldson and SECONDED BY K. McKinnon:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held June 18, 2015 be approved, as amended.

Carried.

7. Business Arising from the Minutes

7.1 Children's Services Funding

The Integrated Services Manager reiterated that the funding we received for 2015 was 18.5% less than we were originally informed we would receive from the Ministry of Education. It was noted that we have still increased our 2015 funding levels in comparison to our 2012 funding levels. We have adjusted our budgets with the Service Providers to accommodate this reduction. She noted that all Service Providers are in a positive operating position thus far this year. We are concerned about our 2016 funding allocation as we anticipate another slight decrease next year. The Northern Ontario Service Deliverers Association (NOSDA) is seeking changes in the Ministry of Education funding formula to help advocate for DSSAB's.

7.2 Asset Management Site Visits

The Asset Management Site Visits were confirmed with Board members, including dates and times.

8. New Business

8.1 Investment in Affordable Housing (IAH) Proposal

We are seeking the exploration of building an eight unit bachelor style apartment complex. We are also looking to enter into Rent Supplement Agreements to replace up to six rent-gear-to-income (RGI) Family Units in Atikokan. The staff would like to explore the pros and cons of selling some units versus converting them to market rent units.

We may partner with Thunder Bay DSSAB to realize cost-related synergies, as they are working on a similar project. This would be contingent upon whether the partnership meets the objectives of both parties satisfactorily.

It was noted that at this time, we are seeking permission to pursue the concept to determine what the needs are, what is available, and consider solutions to address identified needs. This will give us the opportunity to explore various options and provide answers to any questions surrounding the proposal.

Concern was raised that if we sell units in Atikokan, we should reinvest the money back into housing in Atikokan. The CAO will bring information back to the Board regarding this exploratory initiative, including follow up on the Atikokan concerns brought forward.

Resolution #55/15 MOVED BY W. Langner and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board continue to explore the building of an eight unit bachelor style apartment complex, including the procurement of a suitable property, the development of architect drawings, and estimated costs for design, build and operation, either individually or in partnership with the Thunder Bay District Social Services Administration Board (TBDSSAB).

Carried.

Resolution #56/15 MOVED BY K. McKinnon and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board seek Rent Supplement Agreements to replace up to six (6) rent-gear-to-income (RGI) Family Units in Atikokan.

Carried.

Resolution #57/15 MOVED BY R. Burns and SECONDED BY W. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board staff prepare a detailed summary of the pros and cons of the sale of the Atikokan Family Units versus the conversion of the units to market rent.

Carried.

8.2 Defibrillator Procurement

Our defibrillators have reached the end of their service life/depreciation cycle and therefore require replacement. The procurement of defibrillators in other EMS Services has been completed through a cooperative group buying concept, which is allowable per RRDSSAB policies and procedures. We propose the purchase of 9 defibrillators in 2015 and an additional 4 in 2016, for a total of 13, through a cooperative group purchase, per the Issue Sheet provided to members. The units have a one year warranty with the option to purchase an additional three years.

Resolution #58/15 MOVED BY J. Gibson and SECONDED BY A. Leek:

RESOLVED THAT the Rainy River District Social Services Administration Board authorize the use of direct negotiation with the vendor, for a cooperative purchase under the Middlesex-London Request for Proposal (RFP);

FURTHERMORE THAT the total cost of the two-year purchase will not exceed \$260,000.00; and

FURTHER BE IT RESOLVED THAT the purchase of the defibrillators will be funded from the *Ambulance Defib Reserve Fund*.

Carried.

8.3 August Board Meeting

Discussion was held regarding the pros and cons of holding a meeting in August.

Resolution #59/15 MOVED BY J. Gibson and SECONDED BY V. Pizey:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) approve the cancellation of the regularly scheduled Board meeting for August, 2015.

Carried.

9. Reports

9.1 CAO

Discussion was held regarding the CAO Report provided in this evening's agenda package.

9.2 Finance

The June Financial Statements were distributed to the Board Members. The Director of Finance & Asset Management is working on having the Audited 2014 numbers appear as a comparator on the 2015 Budget.

It was noted that we are carrying approximately \$2M in funds in our operating budget that are not being utilized. For the past three (3) years, we have invested the money into term deposits in order to receive a higher paying interest on the money.

Members were advised we are required to maintain 7.5% of our budget in operating funds, per RRDSSAB policy *F-4.16, Working Capital*. The board queried whether we should move the money into our reserve fund; and requested we review the *Working Capital* policy at the September Board meeting.

9.3 Board Chair

The Chair reported that Board Members received information pertaining to Agenda items upon entering tonight's Board meeting. He advised that this is not an adequate amount of time for Board members to review and absorb the information being provided.

The Chair expressed an interest in exploring cost-saving and energy efficient methods of saving money for the DSSAB. It was noted that we participated in the *Save on Energy Program* (light bulbs, fridges and air conditioners) and a Report was provided to the Board at the Annual General Meeting (AGM). We also received funding for the regeneration (silver panels) in Atikokan and are using the savings to offset municipal costs. The CAO would like energy-efficiency to become a part of our culture and will bring forward a policy for the Board's consideration.

9.4 Committee Reports

Finance and Audit Committee: No Report

Health & Safety: No Report

Integrated Human Services Committee: No Report

Emergency Medical Services Committee: A. Leek, Chair of the EMS Committee reported they held their first meeting and an overview of Land Ambulance services, data-trans and the funding structure was provided. The next EMS Committee meeting is scheduled for October, 2015.

Policy and Governance Committee: No Report

Asset Management Committee: No Report

10. Other Business

None

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None

13. Next Meeting

The next regular Board meeting will be held September 17, 2015 at 6:30 p.m. at the Rainy River District Social Services Administration Board Office, 450 Scott Street, Fort Frances.

14. Adjournment

Resolution #60/15 MOVED BY V. Pizey and SECONDED BY R. Burns:

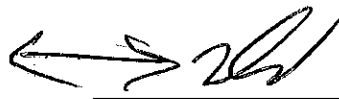
RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 7:48 p.m.



CHAIR



SECRETARY-TREASURER (CAO)

September 17, 2015
DATE APPROVED