



Rainy River District Social Services Administration Board

450 Scott Street
Fort Frances, ON
P9A 1H2

Ph: (807) 274-5349
Fax: (807) 274-0678
Toll Free: 1-800-265-5349

- Children’s Services
- Land Ambulance
- Ontario Works
- Social Housing

Community Homelessness Prevention Initiative (CHPI) **Funding Submission Guideline**

The Rainy River District Social Services Administration Board (RRDSSAB) is accepting funding requests from service agencies throughout the Rainy River District under the Community Homelessness Prevention Initiative (CHPI).

Under the CHPI the RRDSSAB will be funding programs for any of the following four service categories:

Service Categories	Funding Priority Level
Emergency Shelter Solutions	High
Housing With Related Supports	High
Other Services and Supports	Low
Homelessness Prevention	High

(See attached *Samples of Activities that may be provided under each service category*)

The four service categories must capture service activities designed to meet the needs of households who are:

- Currently homeless; or
- At-risk or in imminent risk of homelessness

All services and activities funded under the CHPI must address both program outcomes:

- People experiencing homelessness obtain and retain housing; and
- People at risk of homelessness remain housed.

Example of service activities are described in the attached Appendix C (from the CHPI program guideline provided by the MMAH). A copy of the CHPI Program Guideline document can be found at <http://www.mah.gov.on.ca>.

Organizations wishing to apply for CHPI must complete the attached CHPI Funding Submission Form. Funding will be allocated to successful programs on a quarterly basis.

All successful funding programs must submit mid-year and annual reports as provided by the RRDSSAB. Occasionally, additional reports may be requested. Adequate time will be provided in these circumstances.

The RRDSSAB reserves the right to reject any and all submissions. All submissions received become the property of the RRDSSAB and as such are subject to the Municipal Freedom of Information and Protection of Privacy Act.

Submissions must be received **no later than 4:00 p.m. Friday, March 23rd, 2018**. Please mail, email or fax your submissions to the following:

Rainy River District Social Services Administration Board

CHPI Committee
450 Scott Street
Fort Frances, ON, P9A 1H2
Fax (807) 274-0678

Email: sandraw@rrdssab.on.ca



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CHPI Funding Submission Form

ORGANIZATION: _____

SERVICE AREA: _____

1. What is your organizational mandate? Who is eligible for your programs/services?
2. Does your current or planned programming have specific focuses on youth, First Nations, the chronically homeless or those leaving institutional care? Please describe.
3. What barriers are you assisting to eliminate for homeless and at-risk homeless populations?
4. Please explain how your proposed funding will address a gap in the Rainy River District.
5. Is similar programming aimed at homeless and at-risk homeless populations currently offered in the district? If so, please explain how yours differs.
6. Can you provide any current or recent statistics that show a need for CHPI funding? (please attach separately)
7. Do you currently receive any homelessness funding?
 Yes (please answer the following “Current Funding”) No (skip to question 8)

CURRENT FUNDING:

a) What is your current funding used for?
b) Is your current funding meeting your needs?
c) How will receiving money from CHPI help continue or expand on existing services you provide?

8. REQUESTED SERVICE AND FUNDING: (one or more services can be requested)

a.

Emergency Shelter Solutions	
Amount Requesting	Budget Description

b.

Housing with Related Supports	
Amount Requesting	Budget Description

c.

Other Supports and Services	
Amount Requesting	Budget Description

d.

Homelessness Prevention	
Amount Requesting	Budget Description

TOTAL FUNDING AMOUNT REQUESTING: **\$** _____

9. Please describe any partnerships your agency has with outside agencies that your CHPI proposal will be used to support.

DECLARATION

I certify that the above information accurately describes my organization and plans related to the above-mentioned homelessness programming/project.

I certify that any money approved and received by the RRDSSAB for CHPI will be used for expenses approved under Service Category Examples provided by the Ministry of Housing (Appendix C).

I agree to keep detailed records of how CHPI funds are spent by my agency.

I agree, when appropriate within my organization’s mandate, to participate in community planning in the goal to end homelessness in a reasonable manner (by providing feedback for example).

I agree to semi-annual, annual and occasional non-scheduled reporting of CHPI activities to the RRDSSAB.

Signature: _____ Date: _____

Contact Information:

Name	
Phone number	
Email	

APPENDIX C- SERVICE CATEGORY EXAMPLES

Services NOT Eligible Under CHPI

The following services / activities are not eligible to be funded under CHPI:

- capital expenditures, which include:
 - new construction and/or conversions of buildings
 - major repairs and renovations
 - retrofits
 - buying land
 - purchasing buildings
- the construction, repair, and renovation of new and existing social and affordable housing and emergency shelters
- ongoing housing allowances and rent supplements
- services that do not directly support people who are experiencing homeless or at risk of homelessness.

EXAMPLES OF ELIGIBLE ACTIVITIES

There may be instances where some activities may be provided under more than one service category. For example, medical supports can be provided, both, to clients accessing housing supports (Housing with Related Supports) and to clients accessing outreach services (under Other Services and Supports).

EMERGENCY SHELTER SOLUTIONS

Emergency Shelter Solutions could include, but are not limited to:

- a 'safe' bed offered in a variety of settings (e.g., emergency shelters and hotels)
- necessary basic needs (e.g., food, clothing, blankets, hygiene items and other essentials)
- support services (transportation from street to shelter, outreach services, assistance with securing shelter).

HOUSING WITH RELATED SUPPORTS

Housing support services could include, but are not limited to:

- housing allowance, supplement or subsidy
- assistance with obtaining long-term or transitional housing
- household set-up assistance (e.g., transportation, furniture, provision of first/last month rent, utility deposits and hook-up fees, storage costs if other means are unavailable)
- on-site or off-site support staff.

Assistance with daily living and life skills supports for clients receiving housing supports could include, but are not limited to:

- provision of basic furnishings, meals, nutrition and grocery shopping
- household tasks
- daily self-care and personal hygiene
- budgeting and bill paying
- laundry assistance, household cleaning/maintenance - if required
- visiting and telephone assurance
- transportation assistance.

Supports related to medical needs and well-being for clients receiving housing supports could include, but are not limited to:

- harm reduction and substance use assessment, support, treatment and withdrawal services
- crisis intervention and prevention services
- mental health/illness and substance use supports and services, supports related to recovery
- dual diagnosis and fetal alcohol supports
- medication assistance and medical care
- pest and bed bug control/management, de-cluttering/emergency cleaning maintenance
- furniture replacement due to pest infestation, fire, flood or uncontrollable damage
- information and referrals to other required support services
- formal linkages and protocols with community and hospital based mental health services and substance abuse services
- counselling.

Supports related to community inclusion and increased independence for clients receiving housing supports could include, but are not limited to:

- employment supports, placement and training
- education, learning and leadership opportunities
- family re-unification
- peer support
- co-ordination and integration with other services and organizations.

OTHER SERVICES AND SUPPORTS

Outreach services could include, but are not limited to:

- street/community and housing outreach
- case management
- transportation and/or transportation fares
- food and beverages
- blankets, clothing/footwear and personal hygiene items
- landlord mediation/assistance
- assistance with applying for and replacing identification
- discharge planning from institutions (e.g., children's aid, justice system, medical and related system)
- drop-in centres
- information and referrals
- family support services
- co-ordination and integration with other services and organizations.

Supports related to medical needs and well-being could include, but are not limited to:

- harm reduction and substance use assessment, support, treatment and withdrawal services
- crisis prevention and intervention services
- mental health/illness and substance use supports and services, supports related to recovery
- dual diagnosis and fetal alcohol supports

- medication assistance and medical care
- pest and bed bug control/management, de-cluttering/emergency cleaning and maintenance
- furniture replacement due to pest infestation, fire, flood or uncontrollable damage
- information and referrals to other required support services
- formal linkages and protocols with community and hospital based mental health services and substance abuse services
- counselling.

HOMELESSNESS PREVENTION

Homelessness prevention services could include, but are not limited to:

- eviction prevention including landlord outreach and mediation
- financial assistance for emergency needs, rental or utilities arrears (or to prevent arrears on emergency basis)
- short term payment of rent to prevent eviction due to incarceration, hospitalization, unemployment if no other assistance is available
- assistance to secure and retain housing (e.g. re-housing)
- assistance with budgeting, bill paying, banking, pay-direct to the landlord and financial trusteeship.

Other homelessness prevention activities could include, but are not limited to:

- provision of basic necessities like food
- legal support and justice redirection
- employment supports, placement and training
- information and referrals
- coordination and integration with other services and organizations, including formal linkages and protocols.