



MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, February 18, 2016 at 6:30 p.m.
RRDSSAB Office, Fort Frances, ON
MEETING #02/16

PRESENT: Ken Perry, Town of Fort Frances (Chair)
Ross Donaldson, Rainy River West (Vice-Chair)
Mike Ford, Township of Alberton
Bill Langner, Township of Dawson
Anthony Leek, Township of Emo
Robert Burns, Rainy River East
James Gibson, Township of Chapple
Harold Mosley, Town of Atikokan
Ken McKinnon, Township of LaVallee
George Heyens, Township of Morley

REGRETS: Debbie Ewald, Town of Rainy River
Don Canfield, Rainy River Central
Valerie Pizey, Township of Lake of the Woods

STAFF: Dan McCormick, Secretary/Treasurer
Aynsley McKinnon, Recorder
Leanne Eluik, Finance

1. Call to Order

Ken Perry, Chair, called the meeting to order at 6:34 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Approval of Agenda

Resolution #09/16 MOVED BY M. Ford and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of February 18, 2016.

Carried.

4. Presentations/Delegations

None

5. In-Camera

The meeting moved in-camera for the purposes of personal matters about an identifiable individual, including Board Members and labour relations and employee negotiations.

Resolution #10/16 MOVED BY K. McKinnon and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board now meet in-camera in order to address a matter pertaining to:

- Personal Matters about an Identifiable Individual Including Board Members.
- Labour relations or employee Negotiations.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Issues discussed included labour relations and employee negotiations. The CAO was given direction to proceed as discussed in-camera.

6. Approval of Minutes

The minutes from the Regular Board Meeting held January 21, 2016 were reviewed.

Resolution #11/16 MOVED BY B. Langner and SECONDED BY K. McKinnon:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held January 21, 2016 be approved.

Carried.

7. Business Arising from the Minutes

7.1 Committee Lists

The Committee structure has been set up in the Terms of Reference therefore

the committees won't change until the end of 2016, other than the Board Chair moving to all of the committees. The Finance and Audit Committee will have to look at electing a new chair as the Chair of the Board cannot also be the Chair of the committee. This will be discussed at the next Finance and Audit committee meeting. The committees, as struck from last year, will stand until the end of this year.

7.2 Apportionment

The apportionment was included in the board package. It was recommended the Board pass the apportionment as presented. Should a municipality submit a revised assessment prior to February 28th, 2016 the apportionment would be resubmitted to the Board at the March meeting.

The Board questioned whether the levy should be paid to the RRDSSAB and refunded at the end of the year if it's not utilized, or if it should be billed to the Municipalities but not collected until the funding is required. After discussions, the Board directed the supplemental levy will be billed, but not collected until the funding is required.

Resolution #12/16 MOVED BY B. Langner and SECONDED BY K. McKinnon:

RESOLVED THAT the Rainy River District Social Services Administration Board Levy Estimate 2016, as attached, be approved; subject to further assessment changes prior to February 28th, 2016, whereupon any changes will be brought to the March board meeting; and

FURTHER BE IT RESOLVED THAT the Land Ambulance Supplemental Levy, contained in the Levy Estimate for 2016, be retained, subject to ongoing Board review.

Carried.

8. New Business

8.1 City of Kingston Resolution

The City of Kingston is requesting support on their resolution. They are requesting a committee be formed to review a Basic Income Guarantee for all Canadians

Resolution #13/16 MOVED BY R. Burns and SECONDED BY A. Leek:

RESOLVED THAT the Rainy River District Social Services Administration Board supports Kingston City Council Resolution, New Motion 2, as attached in its entirety; and

FURTHER BE IT RESOLVED that this resolution be forwarded to the

Association of Municipalities of Ontario (AMO), the Northern Ontario Municipal Association (NOMA), the Premier of Ontario, the Prime Minister of Canada, and all opposition leaders at both levels of government.

Carried.

8.2 Reserve Funds

The CAO explained the RRDSSAB would like to amalgamate and clean up some of the reserve funds to make them easier to manage. The CAO and Director of Finance & Asset Management presented an overview of all of the reserve funds along with which ones were being amalgamated.

Resolution #14/16 MOVED BY G. Heyens and SECONDED BY H. Mosley:

RESOLVED THAT the Rainy River District Social Services Administration Board rename the existing Fort Frances Severance Reserve as the Ambulance Severance Reserve; and

FURTHER BE IT RESOLVED the existing Atikokan Severance Reserve be transferred into the Ambulance Severance Reserve.

Carried.

Resolution #15/16 MOVED BY A. Leek and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board refund the remaining funds in the Rainy River ER Supplemental Levy Reserve, as of December 31, 2015, to the Municipalities based on the 2015 Apportionment.

Carried.

Resolution #16/16 MOVED BY B. Langner and SECONDED BY A. Leek:

RESOLVED THAT the Rainy River District Social Services Administration Board rename the existing Social Housing Contingency Fund Reserve to the Social Housing Reserve; and

FURTHER BE IT RESOLVED that the existing Strong Communities Rent Supplement Reserve and the existing Solar Regeneration Reserve be transferred to the Social Housing Reserve.

Carried.

Resolution #17/16 MOVED BY A. Leek and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board establish the General Operating Reserve; and

FURTHER BE IT RESOLVED that the existing WSIB Reserve and existing Short Term Disability Reserve be transferred to the General Operating Reserve.

Carried.

Resolution #18/16 MOVED BY H. Mosley and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board rename the Building Reserve to the Building & Ambulance Base Reserve; and

FURTHER BE IT RESOLVED that the existing Ambulance Base Reserve and existing 450 Scott Parking Lot Reserve be transferred to the Building & Ambulance Base Reserve.

Carried.

8.3 Pocket Housing Site Visits

The CAO has set up a site visit on March 9th, 2016 in Thunder Bay to view their 8-plex pocket housing units. The CAO was looking for four or five Board members to attend, however six indicated they would like to attend. Accordingly, Ken Perry, Don Canfield, Mike Ford, Bill Langner, Ross Donaldson, and Bob Burns will be attending.

8.4 NOSDA AGM June 8-10, 2016 Sudbury

The CAO is looking for two Board members to attend the NOSDA AGM June 8-10, 2016 in Sudbury. After discussions, the Board agreed to send three members – Ken Perry, Ross Donaldson, and Anthony Leek.

Resolution #19/16 MOVED BY G. Heyens and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board send the following three (3) representatives to the Northern Ontario Service Deliverers Association's (NOSDA) Annual General Meeting tentatively scheduled for June 8 – 10, 2016 in Sudbury.

1. Ross Donaldson
2. Anthony Leek

3. Ken Perry

Carried.

8.5 OMSSA AGM May 29 – June 1, 2016 Hamilton

The CAO is looking for one (1) Board member to attend the OMSSA AGM May 29 – June 1, 2016 in Hamilton. Ken Perry will be attending.

Resolution #20/16 MOVED BY D. Canfield and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board send the following one (1) representative to the Ontario Municipal Social Services Association's (OMSSA) Annual General Meeting tentatively scheduled for May 29 – June 1, 2016 in Hamilton.

1. Ken Perry

Carried.

9. Reports

9.1 CAO Report

A CAO report was included in the Board Package. The CAO attended the Patient's First meeting held by the LHIN, in the Stakeholders group. He found the session was limited in the amount of feedback they were able to provide. There was a lot of concern expressed around the LHIN becoming a direct deliverer of service. There were some very positive comments around the Community Paramedicine Program.

The Paramedic Chiefs are in the process of drafting a formal response to the proposal, including a college for Paramedicine. This would put the responsibility for credential tracking on the college.

The RRDSSAB participated in a Level 2 Health and Safety Certification training to ensure Joint Occupational Health & Safety Committee (JOHSC) members and all Managers are brought up to current standards.

9.2 Finance

The January financial report was sent out to the board. It's a new format that is cleaner and easier to read. The CAO requested the Boards comments on the new format and if there is anything else they would like to see to let him or Leanne Eluik, Director of Finance & Asset Management know.

9.3 Board Chair

The Chair had nothing to report at this time. He will begin reporting next month.

9.4 Committee Reports

Finance and Audit Committee: No Report

Health & Safety: The Joint Occupational Health and Safety Committee (JOHSC) met on Tuesday February 16th, 2016 and many items that were raised at the training session were brought forward at the meeting. Some items identified include the air quality in the boardroom along with the heat gain and loss on the two sides of the building. All inspections found things in good shape. The committee did note a high number of slips and falls in the last quarter and some resulting in lost time injuries. Management has sent out reminders to staff to use extra caution and to carry salt in the Ambulances also. The meeting went well and all members are now certified on the committee.

Integrated Human Services Committee: No Report

Emergency Medical Services Committee: No Report

Policy and Governance Committee: No Report

Asset Management Committee: The CAO would like to have an Asset Management Committee meeting at 3:00 p.m. on Thursday March 17th, 2016. A meeting notice will be sent out.

10. Other Business

None

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None

13. Next Meeting

The next regular Board meeting will be held March 17, 2015 at 6:30 p.m. at the Rainy River District Social Services Administration Board Office, 450 Scott Street, Fort Frances.

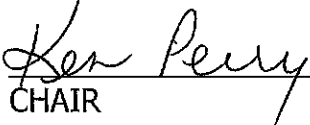
14. Adjournment

Resolution #21/16 MOVED BY H. Mosley and SECONDED BY R. Donaldson:


RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

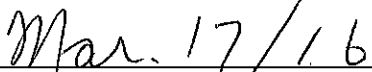
The meeting was adjourned at 7:55 p.m.



CHAIR



SECRETARY-TREASURER (CAO)



DATE APPROVED