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| <p>Rainy River District<br/>Social Services Administration Board</p> | <p>Policy Area</p> <p><b>CHILD CARE</b><br/>Financial</p> |
| <p><b>FINANCIAL FLEXIBILITY</b></p>                                  | <p>Policy Number</p> <p>CC-2.2</p>                        |

## Policy

The Rainy River District Social Services Administration Board (RRDSSAB) is allowed flexibility in-year to move funds on a one-time basis without approval from the respective Provincial Ministry, in order to meet negotiated service targets and address financial pressures.

Financial flexibility must be consistent with the following:

- a) services must reflect community priorities and be consistent with stated government and Ministry priorities and policy directions;
- b) services must be consistent with service targets negotiated in *Service Contracts*; and
- c) standards of service quality contained within the approved *Service Contract* must be met.

Program funding cannot be transferred to administration.

## Procedure

1. The RRDSSAB applies any in-year realignment in budgets to volume and caseload increases in services. Funds may be realigned:
  - a) within the same allotment control;
  - b) within the same funding legislation;
  - c) within the same *Service Contract*; and/or
  - d) between Project Codes that have not been identified as exempt, per the *Ontario Child Care Service Management (OCCSM)*

*Guidelines.*

2. Child Care Programs maintain timely year-to-date reporting, as a condition for financial flexibility, per the *Service Contract* between the Child Care Program and RRDSSAB. Year-to-date reports must reflect expenditures, realignment of funding and achievement of service targets.

**ADOPTION & REVIEW GUIDELINES**

*Approved by Res. #118/01 on November 15, 2001*

*Reviewed/Revised by Administrative Approval: 08 April, 2004*

*Administrative Approval: 30 Dec, 2010*

*Signature of D. Dittaro, CAO: Donna Dittaro*

*Approximate date of next review: February, 2015*

**REFERENCES:**

**POLICY AREA**

**POLICY NAME AND NUMBER**

*Child Care*

*CC-1.0 Service Contracts*

*Child Care*

*CC-1.1 Transfer Payment Process*

*Child Care*

*CC-2.0 Year-to-Date Reporting*

