

<p style="text-align: center;">Rainy River District Social Services Administration Board</p>	<p style="text-align: center;">Policy Area</p> <p style="text-align: center;">CHILD CARE Fee Subsidy</p>
<p style="text-align: center;">PERSONS WITH DISABILITIES</p>	<p style="text-align: center;">Policy Number</p> <p style="text-align: center;">CC-6.6</p>

Preamble

As part of the responsibility for managing the delivery of Child Care services, the Rainy River District Social Services Administration Board (RRDSSAB) must administer the Fee Subsidy Program.

Families in which a parent and/or child has a disability will be allowed to deduct disability-related expenses from their adjusted income. The resulting income will be used to determine eligibility for fee subsidy and to calculate the parental contribution for child care.

Eligible expenses that may be subtracted from adjusted income are those that are not deductible and for which a credit cannot be claimed through the income tax system. Eligible expenses must not be reimbursable, for example, through insurance or a government program.

Policy

In order to be eligible for deductions related to disability-related expenses, the parent or child must meet certain definitions.

The child must meet the definition of a “handicapped child” described within *O. Reg. 262 of the Day Nurseries Act*:

A child who has a physical or mental impairment that is likely to continue for a prolonged period of time and who as a result thereof is limited in activities pertaining to normal living as verified by objective psychological or medical findings and includes a child with a developmental disability.

A parent must meet the definition of a person with a disability which is consistent with the definition used for purposes of the Ontario Disability Support Program:

A person has a substantial physical or mental impairment that is continuous or recurrent and expected to last one year or more; and

the direct and cumulative effect of the impairment on the person's ability to attend to his or her personal care, function in the community and function in a workplace, results in a substantial restriction in one or more of these activities of daily living.

To determine whether a parent qualifies based on this definition, the RRDSSAB requests a note from a professional in the following groups:

- a) a member of the College of Physicians and Surgeons of Ontario;
- b) a member of the College of Psychologists of Ontario;
- c) a member of the College of Optometrists of Ontario; or
- d) a member of the College of Nurses of Ontario who is a Registered Nurse and who holds an extended Certificate of Registration, in accordance with the Regulations made under the *Nursing Act, 1991*.

Procedure

1. Applicants for fee subsidy must bring documentation for disability-related expenses that may be deducted from their adjusted income, including:
 - a) receipts for the disability-related expenses which must have accrued in the same calendar year as the adjusted income;
 - b) a copy of the completed *Income Tax Return* for the most recent tax year to show the expenses that may have been deducted or claimed as credits; in particular, the disability supports deduction and medical expenses; and
 - c) a note signed by an eligible professional, if the parent has a disability or evidence that the parent is eligible to claim the disability amount, per the personal income tax form. In the latter case, the parent provides a copy of the certified *Form T2201, Disability Tax Credit Certificate, per the OCCSM Guidelines*.

ADOPTION & REVIEW GUIDELINES

Administrative Approval: 30 Dec, 2010

Signature of D. Dittaro, CAO: Donna Dittaro

Approximate date of next review: February, 2015

REFERENCES:	POLICY AREA	POLICY NUMBER
	<i>Child Care</i>	<i>CC-6.1 Application Process</i>
	<i>Child Care</i>	<i>CC-6.2 Eligibility/Income Test</i>