

<p>Rainy River District Social Services Administration Board</p>	<p>Policy Area</p> <p>GOVERNANCE Board Process</p>
<p>BOARD JOB CONTRIBUTIONS</p>	<p>Policy Number</p> <p>G-12.0</p>

Preamble

The Rainy River District Social Services Administration Board (RRDSSAB) recognizes that the following job duties and responsibilities, if accomplished, maintain the responsibility and overall accountability of the Board. The basic Board Job Description includes the following:

- a) **Linkage to the ownership:** The Board acts in trusteeship for the “ownership” and serves as the legitimizing connection between this base and the organization;
- b) **Explicit governing policies:** The values and perspectives of the whole organization are encompassed by the Board's enunciation of broad policies, properly categorized, in an explicit manner; and
- c) **Assurance of executive performance:** Although the Board is not responsible for the performance of staff, it must ensure that staff meet the criteria it has set. In this way, its accountability for that performance is fulfilled.

Policy

The job of the RRDSSAB organization is to achieve its stated mission and commitments in a prudent and ethical way. The job of the Board is to make certain contributions to the total which are unique to its public trusteeship role and necessary for proper governance and management of the corporation. Consequently, the “products” of the Board itself shall be:

- a) Connection between the Rainy River District Social Services Administration Board and its “ownership,” the community at large;

- b) Specific written governing policies that concern:
 - i) ends (what benefits, which needs, what cost);
 - ii) administrative constraints (prudence and ethical limitations binding upon the staff);
 - iii) governance process (how the Board carries out its task); and
 - iv) executive linkage (passing of power and measurement of its use).

- c) The assurance of staff performance through control and evaluation of the Chief Administrative Officer.

ADOPTION & REVIEW GUIDELINES

Approved by Res. #05/99 on 14 January, 1999
Reviewed/Revised by Res. #87/02 on 17 October, 2002
Reviewed/Revised by Res. #99/06 on 14 September, 2006

Approximate date of next review: September, 2009

REFERENCES: POLICY AREA POLICY NAME AND NUMBER