
 Rainy River District Social Services Administration Board	SECTION: Land Ambulance
	POLICY TITLE: Radio Report to Emergency Departments & Patch to Base Hospital Physician
ORIGINAL DATE: July, 2006	POLICY AREA: Communication
REVISION DATE: August, 2016	POLICY NO: LA – 2.3
NEXT REVIEW DATE: September, 2019	APPROVED BY: 

Policy

The Rainy River District Social Services Administration Board (RRDSSAB) ensures that all Paramedics and Emergency Medical Attendants (EMAs) report incoming patient status to the receiving Hospital Emergency Department so that they can be prepared to receive the patient. Similarly, only relevant information is relayed to the Emergency Department or Base Hospital Physician, with the Departments specified format and in accordance with the *Basic Life Support Standards*, as amended.

Procedure

1. All Paramedics and Emergency Medical Attendants (EMAs) follow the *Reporting of Patient Care to Receiving Facility Standard* or the *Patch to Base Hospital Physician Standard* when reporting incoming patients to the Emergency Department or patching to the Base Hospital Physician.
2. A radio call to the emergency department must be completed within two (2) minutes, optimally within one (1) minute for most calls. Paramedics and EMAs must provide the following information on *CTAS 1*, and *CTAS 2* patients, either direct to the receiving facility or to an Ambulance Communications Officer (ACO):
 - a) *Unit Number identification;*
 - b) *Number of patients*
 - c) *Patient age*
 - d) *Patient sex,*
 - e) *Canadian Trauma Acuity Scale (CTAS) level,*
 - f) *Chief Complaint*
 - g) *Pertinent history,*
 - h) *Pertinent assessment findings,*
 - i) *Pertinent management & response to management,*

- j) *Abnormal vital signs*
- k) *Estimated time of arrival*
- l) *Confirm that the receiving facility or ACO has acknowledged the report; and*
- m) *Provide additional reports if the patient's CTAS changes to a higher acuity.*

3. Base Hospital Patches shall be in accordance with the *Basic Life Support Standards, as amended* and local directives as initiated by the Northwest Region Base Hospital.