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| <p>Rainy River District Social Services Administration Board</p> | <p>Policy Area</p> <p>GOVERNANCE Board Process</p> |
| <p>BOARD ORIENTATION</p> | <p>Policy Number</p> <p>G-19.0</p> |

Preamble

It is vital that new Rainy River District Social Services Administration Board (RRDSSAB) members be made aware of Board governance principles and practices.

Policy

Every new Board member is made familiar with the Board's roles and responsibilities, program goals, methods of operation, and policies and procedures.

Following election of new Board members, the Chairperson and his/her designate, if appropriate, together with the Chief Administrative Officer (CAO), ensures that new Board members are familiar with any or all, but not limited to the following:

- a) Board policy and practices;
- b) Board by-laws;
- c) conflict of interest and confidentiality provisions of Board policy and by-laws;
- d) Board Committee structure and functions;
- e) the organization's mission and programs/services; and
- f) budgeting and planning process.

Each new Board member is provided with a copy of the *Board Policy Manual*.

New Board members must sign an *Oath of Confidentiality* form which is kept on file by the Administrative Assistant.

ADOPTION & REVIEW GUIDELINES

Approved by Res. #05/99 on 14 January, 1999
Reviewed/Revised by Res. #87/02 on 17 October, 2002
Reviewed/Revised by Res. #99/06 on 14 September, 2006

Approximate date of next review: September, 2009

| REFERENCES: | POLICY AREA | POLICY NAME AND NUMBER |
|--------------------|--------------------|-------------------------------|
| | Governance By-laws | All |
| | Governance | G-16.0, Confidentiality |