
 Rainy River District Social Services Administration Board	SECTION: Land Ambulance
	POLICY TITLE: Equipment Preventive Maintenance
ORIGINAL DATE: July, 2006	POLICY AREA: Vehicle, Equipment & Facilities
REVISION DATE: August, 2016	POLICY NO: LA – 6.2
NEXT REVIEW DATE: September, 2019	APPROVED BY: 

Policy

The Rainy River District Social Services Administration Board (RRDSSAB) ensures that a Preventive Maintenance Program is followed for all equipment, in accordance with:

- a) *Ontario Regulation 257/00, as amended; and*
- b) *Land Ambulance Service Certification Standards, Part III – Operational Certification Criteria, as amended.*

Procedure

1. The Chief of Paramedic Services(PS), or designate, ensures that the following patient care equipment is inspected both visually and operationally at a minimum of every six (6) months, and serviced and repaired as necessary:
 - a) Oxygen/Suction Equipment;
 - b) 35X or equivalent Stretcher;
 - c) #9 Stretchers;
 - d) #42 & Easy Glide Stair Chairs or equivalent;
 - e) Backboard;
 - f) Intravenous Poles;
 - g) Scoop Stretchers;
 - h) Pole Stretchers;
 - i) Pedi-Mate TM;
 - j) Kendrick Extrication Device; and
 - k) Sager Splint.

2. Medical devices such as Defibrillators and Continuous Positive Airway Devices will be maintained in accordance with manufacturer's recommendations by the manufacturer or appropriate biomedical facility.

3. Any equipment found to be defective or not to standard is immediately removed from service, tagged as deficient/out of service, the appropriate Deputy Chief is advised, and an *Operational Impact Report* completed per *Policy LA-6.3, Vehicle and Equipment Checks*. The deficient service equipment is replaced with a serviceable replacement. In the case of equipment used for the provision of Advanced Life Support (ALS), additional reports may also be required through the Base Hospital Program.
4. Once the inspection or service is completed, Inspection Stickers are affixed and a *RRDSSAB Maintenance Form* is completed for the applicable piece of equipment, per *Policy LA-6.3, Vehicle and Equipment Checks*.
5. The employee performing the inspection or maintenance records the work completed in the station *Equipment Maintenance Log*, indicating the date, work completed and signature.
6. The Deputy Chief ensures that proper documentation reflecting the above is completed and retained accordingly.