



Rainy River District Social Services Administration Board

450 Scott Street
Fort Frances, ON
P9A 1H2

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• Children's Services • Land Ambulance • Ontario Works • Social Housing

Vendor of Record

The Rainy River District Social Services Administration Board (RRDSSAB) is seeking qualified vendors to provide the labour, material, supervision and equipment necessary for the following services for the period January 1, 2021 to December 31, 2022 for its offices, housing properties, child care centres and land ambulance bases throughout the Rainy River District. Successful applicants will form part of the RRDSSAB's Vendor of Record.

The Vendor of Record may be used for specific contractual agreements for service and/or as the basis for inviting bids for specific jobs required by the RRDSSAB, without further competition for the time period described above.

In order to qualify, applicants must submit:

- A completed *Application for Vendor of Record*,
- Proof of current liability insurance coverage minimum \$2 million per occurrence,
- A current clearance certificate from the Worker's Safety Insurance Board of Ontario,
- A copy of the vendor's health & safety policies and the name of the person responsible for administering the vendor's health & safety program,
- Proof of appropriate training, and
- Particulars of any convictions or orders imposed under health and safety or environmental legislation.

Vendors are required for the following services:

- Electrical
- Plumbing
- Heating
- Carpentry
- Painting
- Landscaping
- Appliance Repair
- Flooring
- Roofing

Those interested are invited to complete the *Application for Vendor of Record* and submit it, along with required documentation, **no later than November 10, 2020 at 1:30 p.m.** to:

Michelle Shute, Supervisor of Infrastructure & Asset Management
Rainy River District Social Services Administration Board
450 Scott Street
Fort Frances, ON P9A 1H2
Fax: (807) 274-0678
Email: michelles@rrdssab.on.ca

Questions relating to the application can be directed to Michelle Shute, Supervisor of Infrastructure & Asset Management at (807) 274-5349, extension 229.