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MINUTES of the REGULAR MEETING of the BOARD  
THURSDAY, January 19, 2023 at 10:00 a.m.  
RRDSSAB Office, Fort Frances, ON  
MEETING #02/23

**PRESENT:** Robert Ferguson, Town of Atikokan  
Debbie Ewald, Town of Rainy River (Chair)  
Andrew Hallikas, Town of Fort Frances (Vice-Chair)  
Bill Langner, Township of Dawson  
Colleen Fadden, Township of Lake of the Woods  
Robert Burns, Rainy River East  
Telford Advent, Township of Morley  
Brendan Hyatt, Township of LaVallee  
James Gibson, Township of Chapple  
Wade Desserre, Township of Rainy River West  
Vacant, Town of Emo  
Don Canfield, Rainy River Central (Virtual)

**OTHER:** Harold McQuaker

**REGRETS:** Mike Ford, Township of Alberton,

**STAFF:** Dan McCormick, CAO - Secretary/Treasurer  
Leanne Gurski, Director of Finance & Asset Management  
Debbie Mulholland, Administrative Assistant – Recorder

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**1. Call to Order**

The CAO called the meeting to order at 10:00 a.m.

**2. Swearing in of New Members (if required)**

**2.1** Harold McQuaker addressed the board advising that a new representative will be appointed by the Township of Emo. He remained at the meeting as a member of the public.

**2.2** Don Canfield was sworn in virtually and the signing of the document was completed electronically.

**3. Election of Chair and Vice-Chair**

Upon elections being held for the position of Chair and Vice-Chair, Debbie Ewald as acclaimed as Chair and Andrew Hallikas was acclaimed as Vice-Chair for the Rainy River District Social Services Administration Board.

Debbie Ewald took control of the meeting as Chair.

**4. Declaration of Conflict of Interest**

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

**5. Approval of Agenda**

Resolution # 01/23 MOVED BY B. Hyatt and SECONDED BY A. Hallikas:

**RESOLVED THAT** the Rainy River District Social Services Administration Board approve the agenda of January 19, 2023.

**Carried.**

**6. Presentations/Delegations**

None.

**7. In-Camera**

The meeting moved in-camera.

Resolution #02/23 MOVED BY R. Ferguson and SECONDED BY B. Langner:

**RESOLVED THAT** the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- Personal matters about an identifiable individual, including RRDSSAB or local board employees.

**Carried.**

The Chair reconvened the meeting to its regular session.

## **In-Camera Report**

No Resolutions were required.

## **8. Approval of Minutes**

### **8.1 October 13, 2022 Regular Board Meeting**

The minutes from the Regular Board Meeting held on October 13, 2022 were reviewed and approved.

Resolution #03/23 MOVED BY J. Gibson and SECONDED BY R. Burns:

**RESOLVED THAT** the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held October 13, 2022 be approved.

**Carried.**

## **9. Committee Reports**

None.

## **10. Business Arising from the Minutes**

### **10.1 Board Honorarium**

An Issue Sheet previously presented was included as part of the meeting package. The CAO noted as previously presented the current RRDSSAB Honorarium had not been adjusted for several years and is not equitable in relation to other DSSABs. The honorarium is included as part of the overall draft 2023 Budget and will be voted on as part of the main budget. Members were advised the virtual attendance qualifies for meeting payment.

## **11. New Business**

### **11.1 NOSDA ROMA Delegations 2023**

The CAO discussed the NOSDA briefing notes, as included in the meeting package, for the ROMA delegation meetings being held Jan 22–24, 2023.

### **11.2 RRDSSAB ROMA Delegations 2023**

The CAO advised the members that the RRDSSAB will be meeting with various Ministers in accordance with the ROMA 2023 delegation meeting schedule. The RRDSSAB's briefing notes will be shared with the Board electronically in the February Board package.

### **11.3 Committee Membership**

The CAO presented the Committee Membership list and asked if there were any changes the Board would like to see. Revisions were discussed and changes for the Committee Membership list for 2023 will be disseminated in the near future.

Resolution #04/23 MOVED BY A. Hallikas and SECONDED BY B. Hyatt:

**RESOLVED THAT** the Rainy River District Social Services Administration Board adopts the Committee Membership list for 2023, as attached.

**Carried.**

#### **11.4 Committee of the Whole Meetings Feb 2<sup>nd</sup> & 9<sup>th</sup>, 2023**

The CAO advised the Board that two Committee of the Whole meetings have been tentatively scheduled to be held on February 2, 2023 and February 9, 2023 at 10:00 a.m.

#### **11.5 2023 Draft Capital and Operations Budget**

The Director of Finance and Asset Management provided a draft budget for 2023. Discussion will be held at upcoming Committee of the Whole meetings being held in February.

### **12. Reports**

#### **12.1 CAO Report**

The CAO advised that he will be attending the Rural Ontario Municipal Association (ROMA) conference January 22-24, 2023 with Board members Debbie Ewald and Don Canfield. The RRDSSAB has also been booked to attend the Association of Municipalities of Ontario (AMO) conference in August in London, ON. The Chair and the member of Lake of the Woods will be attending with the CAO. The CAO further advised that he is coming off two Boards this year, the Ontario Municipal Social Services Association (OMSSA) as Past President and the Ontario Association of Paramedic Chiefs (OAPC).

#### **12.2 HR Report**

Human Resources Report was part of the meeting package.

#### **12.3 Finance**

**12.3.1** The Monthly Financial Statements (November statement, Dec not available due to year end)

**12.3.2** The Investment Report (Quarterly)

**12.3.3** Maintenance Report (Quarterly)

#### **12.4 Board Chair Report**

The Board Chair welcomed the new Board members and thanked everyone for reinstating her as Board Chair for 2023 and Andrew Hallikas as Vice Chair for 2023.

**13. Other Business**

None.

**14. Information Items Attached**

None.

**15. Information Items Available Upon Request**

**16. Next Meeting**

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held in person February 16, 2023 at 10:00 a.m.

**17. Adjournment**

Resolution #05/23 MOVED BY C. Fadden and SECONDED BY R. Ferguson:

**RESOLVED THAT** the Rainy River District Social Services Administration Board meeting be adjourned.

**Carried.**

The meeting was adjourned at 11:55 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

February 16, 2023  
DATE APPROVED