
MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, May 19, 2022 at 10:00 a.m.
La Place Rendez-Vous, Fort Frances, ON
MEETING #05/22

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Bill Langner, Township of Dawson
Mike Ford, Township of Alberton
Dennis Brown, Town of Atikokan
Robert Burns, Rainy River East
Lori-Ann Shortreed, Town of Emo
Don Canfield, Rainy River Central
George Heyens, Township of Morley
James Gibson, Township of Chapple

OTHER: None

REGRETS: Ken McKinnon, Township of LaVallee
Colleen Fadden, Township of Lake of the Woods

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder
Susan Badiuk, Administrative Assistant - Recorder

1. Call to Order

The Chair called the meeting to order at 10:06 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #32/22 MOVED BY G. Heyens and SECONDED BY: B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of May 19, 2022 as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #33/22 MOVED BY B. Langner and SECONDED BY: G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- Information explicitly supplied in confidence to the RRDSSAB or a local board, by Canada, a province or territory, or a Crown agency of any of them.
- Labour relations or employee negotiations.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #34/22 MOVED BY A. Hallikas and SECONDED BY: D.Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

Resolution #35/22 MOVED BY D. Canfield and SECONDED BY: M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board appoint the following Board Members to the Ad hoc Recruitment and Retention Committee:

1. D. Ewald
2. A. Hallikas
3. L. Shortreed
4. R. Burns
5. D. Canfield

Carried.

6. Approval of Minutes

6.1 April 21, 2022 Regular Board Meeting

The minutes from the Regular Board Meeting held on April 21, 2022 were reviewed and approved.

Resolution #36/22 MOVED BY D. Brown and SECONDED BY: B. Burns:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held April 21, 2022 be approved.

Carried.

7. Committee Reports

Finance & Audit Committee Meeting- May 9, 2022

The Chair of the Finance & Audit Committee, B. Langner reported on the May 9th meeting with J. Savage and J. Evans from BDO Canada LLP. The 2021 audit was explained in detail to the committee. The Committee recommended that the Board approve the 2021 Audited Financial Statements as presented by BDO.

8. Business Arising from the Minutes

None.

9. New Business

9.1 2021 Audited Financial Statements

Resolution #37/22 MOVED BY B. Burns and SECONDED BY: D. Brown:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board (RRDSSAB) receive and approve the 2021 Audited Financial Statements from BDO Canada LLP.

Carried.

9.2 Appointment of Auditor

Resolution to be presented at the Annual General Meeting.

9.3 Disconnecting from Work Policy

A draft of the Disconnection from Work Policy was shared with the Board as part of the meeting package. The policy was discussed and it was noted that this policy does not

apply to staff scheduled to be on-call or when in a declared emergency situation.

There is nothing in the policy that supersedes the Ontario Employment Standards Act. The CAO will finalize and approve the policy this week and distribute to staff and the Board.

9.4 Municipal Election- Alternative Voting

The Municipal Election will be held using an alternative method of voting and counting this year known as "Voting by Mail". The RRDSSAB has contracted the Rainy River District School Board to run the election on their behalf; therefore a by-law is need to proceed to allow the alternative method.

Resolution #38/22 MOVED BY B. Burns and SECONDED BY: G. Heyens:

By-Law authorizing the use of alternative voting and counting methods commonly referred to as vote by mail.

WHEREAS the District Social Services Administration Boards Act and its regulations do not define the election process for members representing territory without municipal organization;

AND WHEREAS the Ministry of Community and Social Services has issued a Resource Guide setting out the Ministry's key requirements for running elections;

AND WHEREAS the Resource Guide specifies that a by-law must be passed to authorize the use of alternative voting and counting methods;

NOW THEREFORE BE IT RESOLVED THAT the Rainy River District Social Services Administration Board hereby enacts as follows:

1. THAT the alternative voting method of "vote by mail" is hereby authorized for purpose of electing members representing territory without municipal organization.
2. THAT the Returning Officer shall adapt forms and procedures in keeping with the Ministry's key requirements set out in the Resource Guide.
3. THAT this by-law will remain in force until repealed.

Carried.

9.5 Memorandum of Understanding- Grand Council Treaty #3, KDSB & RRDSSAB

An Information Sheet regarding the Memorandum of Understanding (MOU) was presented to the Board as part of the meeting package. Grand Council Treaty#3, Rainy River District Social Services Administration Board (RRDSSAB) and the Kenora District Services Board (KDSB) would like to enter into this MOU to look at ways to partner and co-ordinate programs that pertain to improving housing, social services, childcare and education in our areas. The RRDSSAB is recommending that the Chair execute this MOU.

Resolution #39/22 MOVED BY M. Ford and SECONDED BY: D. Canfield:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board (RRDSSAB) direct the RRDSSAB Chair to execute the Memorandum of Understanding between Grand Council Treaty #3, The Kenora District Services Board and The Rainy River District Social Services Administration Board as presented; and

FURTHERMORE, that Administration may accept minor adjustments to the MOU, in consultation with the parties, provided it does not significantly change the context of the agreement, prior to execution.

Carried.

9.6 Elevator- Queen Street and Fotheringham Court

An Information Sheet was given as part of the meeting package regarding the elevators at Queen Street Manor and Fotheringham Court. Queen Street Manor is now in service but it will take 6-8 weeks to get Fotheringham Court operational due to a delay in allocating parts. Emergency measures are in place to ensure the safety of the residents during this time. The Board Chair, Vice Chair and CAO met to discuss the options for the necessary repairs.

9.7 NOSDA Chairs Meeting

The Northern Ontario Services Deliverers Association (NOSDA) meeting was held April 26, 2022. The minutes were included as part of the meeting package for review. The Board Chair remarked that all organizations such as NOMA, NOSDA, FONOM, AMO and ROMA spoke together with one strong voice and is being noticed by all Ministers. The Board Chair was part of the Resolutions Committee for the NOSDA AGM. The NOSDA AGM Resolutions were also sent to the Board as part of the meeting package.

9.8 2021 RRDSSAB Annual Report

The Board was sent the Annual Report as part of the meeting package. The report highlights pertinent information which summarizes each area and accomplishments of the RRDSSAB. The Annual Report will be published on the RRDSSAB website once received at the Annual General Meeting.

9.9 RRDOHT Branding

The Rainy River District Ontario Health Team (RRDOHT) Brand Concept document was sent to the Board as part of the meeting package for review. There were no concerns from the Board.

9.10 Foundation Waterproofing

An Issue Sheet was prepared by the CAO and was included as part of the meeting package. Foundation repairs are needed for the Fourth Street and Sixth & Webster buildings. Options were looked at and the Board recommends administration to go into negotiations with Bidder 1.

Resolution #40/22 MOVED BY M. Ford and SECONDED BY: D. Canfield:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board (RRDSSAB) directs Administration to enter into direct negotiations with Bidder 1 regarding the tender for foundation repairs at Fourth Street and Sixth & Webster in attempt to reduce tender costs;

And Furthermore,

That administration proceed with the award of the contract with any budget overage being covered by funds from the Social Housing Reserve.

Carried.

9.11 Rainy River JK to 12 School and Child Care/ EarlyON Centre

An Information Sheet was prepared by the CAO on the approval to proceed with a new build for a JK - 12 School, Child Care and EarlyON Centre in Rainy River.

9.12 2022 NOSDA AGM Resolutions

The 2022 Northern Ontario Services Deliverers Association (NOSDA) resolutions were provided as part of the meeting package. There have been a few updates and minor changes. The Board Chair indicated that the meetings have been very effective and have covered all key issues.

10. Reports

10.1 CAO Report

The CAO report was part of the meeting package.

The Board had an opportunity to tour the 324 Victoria Ave property as well as St. Michael's School. The feedback was very positive and the Board members who participated were very impressed with the progress of the Church property and the potential of St. Michael's School.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements was part of the meeting package.

10.4 Board Chair Report

The Board Chair reported that meetings have been going well this past month. With the election coming on June 2, 2022, we could see some changes going forward but this remains to be seen.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board Meeting of the Rainy River District Social Services Administration Board will be held June 16, 2022 at 9:00 a.m. and will be virtually.

15. Adjournment

Resolution #41/22 MOVED BY D. Canfield and SECONDED BY: M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:21 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

June 16, 2022
DATE APPROVED