

MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, March 17, 2022 at 9:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #03/22 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Bill Langner, Township of Dawson
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton
Dennis Brown, Town of Atikokan
Ken McKinnon, Township of LaVallee
James Gibson, Township of Chapple
Lori-Ann Shortreed, Town of Emo
Don Canfield, Rainy River Central

OTHER: None

REGRETS: Robert Burns, Rainy River East
George Heyens, Township of Morley

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder
Sandra Weir, Integrated Services Manager
Brenda Witherspoon-Bedard, Community Engagement Coordinator
(Homelessness)

1. Call to Order

The CAO called the meeting to order at 9:00 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #17/22 MOVED BY A. Hallikas and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of March 17, 2022, as amended.

Carried.

4. Presentations/Delegations

Enumeration (By Name Lists) – “By-Name Prioritization List & Coordinated Entry Process in the Rainy River District” presented by Brenda Witherspoon-Bedard, Community Engagement Coordinator (Homelessness) with the RRDSSAB.

5. In-Camera

The meeting moved in-camera.

Resolution #18/22 MOVED BY D. Canfield and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- Personal matters about an identifiable individual, including RRDSSAB or local board employees.
- Information explicitly supplied in confidence to the RRDSSAB or a local board, by Canada, a province or territory, or a Crown agency of any of them.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #19/22 MOVED BY K. McKinnon and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 February 17, 2022 Regular Board Meeting

The minutes from the Regular Board Meeting held on February 17, 2022 were reviewed and approved.

Resolution #20/22 MOVED BY A. Hallikas and SECONDED BY D. Canfield:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held February 17, 2022 be approved.

Carried.

7. Committee Reports

JOHSC Meeting Minutes- December 7, 2021

The JOHSC Meeting Minutes from December 7, 2021 were part of the meeting package.

8. Business Arising from the Minutes

8.1 Board Honorarium

An Issue Sheet was part of the meeting package. The CAO shared a comparison chart and board calculations for proposed changes to Board Honorarium effective January 1, 2023.

Resolution #21/22 MOVED BY C. Fadden and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board adopt the rates as presented with implementation effective January 1st, 2023, and

FURTHERMORE, that a Cost of Living Adjustment -Ontario (COLA) of the preceding year be applied annually on January 1st of each year, commencing on January 1, 2024 and

FURTHER that these rates will be confirmed as part of the 2023 Budget deliberations and approval.

Carried.

8.2 Rainy River District Ontario Health Team (Collaborative Decision Making Agreement)

The CAO will send the Collaborative Decision Making Agreement that was approved in principle for the Board Members to review the Terms of Reference. The CAO asked for comments from the Board to be given by March 31st.

8.3 St. Michael's School- Ontario Land Tribunal Ruling

The CAO shared the Ontario Land Tribunal ruling, approving the rezoning and frontage change to Fifth St. East. The ruling was part of the meeting package.

8.4 Apportionment 2021

There were no changes to the 2021 Apportionment prior to February 28th, therefore the 2022 Levy Estimate as previously approved by Resolution #06/22 stands.

Resolution #22/22 MOVED BY K. McKinnon and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) approve the return of \$100,000 from prior year surplus to the Municipalities based on the 2021 Apportionment.

Carried.

9. New Business

9.1 RRDSSAB AGM Discussions

The CAO shared with the Board that La Place Rendez-Vous has been tentatively booked for the May 19, 2022 Board Meeting and Annual General Meeting. The Board suggested that the Enumeration (By-Name Lists) presentation should be included on the Annual General Meeting agenda.

9.2 HPP Allocation

An Issue Sheet was part of the meeting package outlining an increase in funding of \$41,029 to a total of \$540,500.

9.3 COVID-19 Update

The CAO sent a COVID-19 Update Memo to all staff and will share with the Board electronically.

9.4 HR Policy *HR 3.3 Employee Conduct Performance*

Proposed changes to the HR Policy *HR 3.3 Employee Conduct Performance* was part of the meeting package. The Board approved the proposed changes.

Resolution #23/22 MOVED BY C. Fadden and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board adopt the following policy as presented:

1. *HR 3.3 Employee Conduct Performance*

Carried.

10. Reports

10.1 CAO Report

None.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements was part of the meeting package.

10.4 Board Chair Report

None.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held April 21, 2022 at 9:00 a.m. and will be held virtually.

15. Adjournment

Resolution #24/22 MOVED BY M. Ford and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 10:40 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

April 21, 2022

DATE APPROVED