
MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, March 18, 2021 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #4/21 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
James Gibson, Township of Chapple
Lori-Ann Shortreed, Town of Emo
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Dennis Brown, Town of Atikokan
George Heyens, Township of Morley
Robert Burns, Rainy River East
Ken McKinnon, Township of LaVallee
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton

OTHER: None

REGRETS: None

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Agenda Item 9.4 COVID-19 Update was added to the agenda.

Resolution #31/21 MOVED BY A. Hallikas and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of March 18, 2021, as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #32/21 MOVED BY G. Heyens and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- Labour relations or employee negotiations.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #33/21 MOVED BY J. Gibson and SECONDED BY D. Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 February 18, 2021 Regular Board Minutes

The minutes from the Regular Board Meeting held on February 18, 2021 were reviewed and approved.

Resolution #34/21 MOVED BY J. Gibson and SECONDED BY A. Hallikas:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held February 18, 2021 be approved.

Carried.

7. Committee Reports

None.

8. Business Arising from the Minutes

8.1 Social Assistance Transformation

A slide deck presentation was shared with the Board on Human and Social Services Transfer Payment Initiative (HSS TP). The presentation compares the current transfer payment approach and the HSS TP Initiative Vision of one centralized transfer payment program.

8.2 2021 Apportionment

There were no changes to the 2021 Apportionment prior to February 28th, therefore the 2021 Levy Estimate as previously approved by Resolution #24/21 stands.

9. New Business

9.1 Ambulance Sick Leave Reserve Resolution 43/20

The CAO requested to rescind Resolution #43/20 dated May 21, 2020 as the costs were covered internally for that resolution.

Resolution #35/21 MOVED BY D. Canfield and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board rescind Resolution #43/20 dated May 21, 2020.

Carried.

9.2 Signing Authority for RRDSSAB

Signing authority for the RRDSSAB was updated by resolution with correct job titles.

Resolution #36/21 MOVED BY G. Heyens and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the following positions as *Authorized Representatives* of the organization:

- Chair
- Vice Chair
- Chief Administrative Officer (CAO)
- CAO designate(s)
 - Director of Finance & Asset Management
 - Director of Integrated Services
 - Chief of Paramedic Services
 - Integrated Services Manager (Housing Lead)
 - Integrated Services Manager (Children's Services Lead)
 - Supervisor of Infrastructure & Asset Management

AND FURTHER BE IT RESOLVED THAT the Rainy River District Social Services Administration Board approve the Signing Restrictions as follows:

- Any two to sign

Carried.

9.3 Board Honorarium & Per Diem rates

A comparison chart of DSSAB Board Honorariums was shared with the Board. The CAO asked the Board if they would like to create a new committee to review Board Honorarium or if they would like to use the existing Policy and Governance Committee. The Board would prefer the Policy and Governance Committee review the RRDSSAB Board Honorarium and direct the CAO to set up a committee meeting.

9.4 COVID-19 Update

The CAO provided a COVID-19 update with the Board. As the cases rise in our Health Unit we expect to be moved from "Yellow" to "Red" soon. A memo was issued to staff on travel restrictions. Changes in the screening guidelines include isolating at home if any member of the household has symptoms and employers actively ensuring staff are completing the screening tool each day. COVID-19 expenses continue to be tracked through finance.

10. Reports

10.1 CAO Report

CAO Report was part of the meeting package.

The CAO reported Deputy Chief of Paramedic Services hire, Robin Pollard.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements was part of the meeting package.

10.4 Board Chair Report

Board Chair Report was part of the meeting package.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held April 15, 2021 at 10:00 a.m. and will be held virtually.

15. Adjournment

Resolution #37/21 MOVED BY C. Fadden and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:15 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

April 15, 2021

DATE APPROVED