

MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, October 21, 2021 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #10/21 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Ken McKinnon, Township of LaVallee
Dennis Brown, Town of Atikokan
Lori-Ann Shortreed, Town of Emo
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton

OTHER: None

REGRETS: Robert Burns, Rainy River East
George Heyens, Township of Morley
James Gibson, Township of Chapple

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #85/21 MOVED BY D. Brown and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of October 21, 2021, as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #86/21 MOVED BY C. Fadden and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including RRDSSAB or local board employees.
- Labour relations or employee negotiations.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #87/21 MOVED BY M. Ford and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 September 16, 2021 Regular Board Minutes

The minutes from the Regular Board Meeting held on September 16, 2021 were reviewed and approved.

Resolution #88/21 MOVED BY D. Canfield and SECONDED BY B. Langner:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held September 16, 2021 be approved.

Carried.

7. Committee Reports

None.

8. Business Arising from the Minutes

8.1 Community Safety and Wellbeing (CSWB) Plan

An information sheet was part of the meeting package. The CAO will submit the final CSWB Plan to the Solicitor General after receiving the final resolutions from the Town of Fort Frances and Township of Morley.

8.2 Board Meetings- Virtual/In-Person

An issue sheet was part of the meeting package. A proposed Virtual/In-Person schedule was discussed and agreed upon by the Board.

Resolution #89/21 MOVED BY M. Ford and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board adopt the proposed schedule of Virtual & Face to Face meetings as presented for Regular Board meetings, excepting the Annual General Meeting, noting that any meeting may be changed to face to face or virtual, subject to the call of the Board Chair or COVID-19 requirements; and

FURTHERMORE, that Virtual meetings will commence at 9 am Central Standard Time and Face to Face meetings will commence at 10 am Central Standard Time, unless otherwise changed by Resolution of the Board for a specific meeting.

Carried.

8.3 2022 Budget

The CAO shared that there will be more information at the November 18, 2021 board meeting.

9. New Business

9.1 RRDSSAB Insurance

Board Member, D. Canfield declared a conflict of interest.

An issue sheet prepared by Leanne Eluik, Director of Finance & Asset Management was part of the meeting package.

Resolution #90/21 MOVED BY K. McKinnon and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) accept the proposal from Gillons' Insurance Brokers Ltd., Intact Public Entities, for the provision of insurance services for the 2021-22 term, in the amount of \$227,821.00, excluding taxes and HSC fee: and

FURTHERMORE that the RRDSSAB accept the Cyber insurance proposal in the amount of \$15,225.00, excluding taxes.

Carried.

9.2 ROMA 2022

The Rural Ontario Municipal Association (ROMA) Conference will be held virtually, January 24-25, 2022.

The Chair, D. Ewald and Vice Chair, A. Hallikas will be attending along with the CAO.

Resolution #91/21 MOVED BY D. Brown and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) have the following board members attend the Rural Ontario Municipal Association (ROMA) Conference virtually on January 24-25, 2022 and that per diems are to be paid per Finance Policy *F-4.15: Travel and Accommodations*:

1. Debbie Ewald
2. Andrew Hallikas

Carried.

9.3 Enumeration

An issue sheet prepared by Sandra Weir, Integrated Services Manager was part of the meeting package.

9.4 Ambulance Service Review Final Report

The CAO shared a summary of the 2019 Ambulance Service Review Final Report with the Board. There were observations from the report shared with the Board and noted comments from the reviewers commending the staff. The report was one of the best the CAO has seen in their career.

10. Reports

10.1 CAO Report

The CAO Report was part of the meeting package.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements was part of the meeting package.

10.3.2 The Investment Report (Quarterly) was part of the meeting package.

10.3.3 The Maintenance Report (Quarterly) was part of the meeting package.

10.4 Board Chair Report

The Board Chair reported that they have been receiving letters from Minister's offices since the AMO Conference delegations.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held November 18, 2021 at 9:00 a.m. and will be held virtually.

15. Adjournment

Resolution #92/21 MOVED BY M. Ford and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 10:52 a.m.



CHAIR

November 18, 2021

DATE APPROVED



SECRETARY-TREASURER (CAO)