

MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, September 16, 2021 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #9/21 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Ken McKinnon, Township of LaVallee
Dennis Brown, Town of Atikokan
George Heyens, Township of Morley
James Gibson, Township of Chapple
Lori-Ann Shortreed, Town of Emo
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton

OTHER: None

REGRETS: Robert Burns, Rainy River East

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Chad Buist, Chief of Paramedic Services
Jocelyn Nielson, Administrative Assistant – Recorder

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #73/21 MOVED BY D. Brown and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of September 16, 2021, as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #74/21 MOVED BY C. Fadden and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Personal matters about an identifiable individual, including RRDSSAB or local board employees.
- Labour relations or employee negotiations.
- Information explicitly supplied in confidence to the RRDSSAB or a local board, by Canada, a province or territory, or a Crown agency of any of them.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #75/21 MOVED BY K. McKinnon and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 July 15, 2021 Regular Board Minutes

The minutes from the Regular Board Meeting held on July 15, 2021 were reviewed and approved.

Resolution #76/21 MOVED BY K. McKinnon and SECONDED BY D. Brown:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held July 15, 2021 be approved.

Carried.

7. Committee Reports

None.

8. Business Arising from the Minutes

8.1 Community Safety and Wellbeing (CSWB) Plan

The final Community Safety and Wellbeing Plan for the Rainy River District was part of the meeting package. The final CSWB Plan and a draft resolution will be sent to the municipalities to be presented and endorsed at their next council meetings.

Resolution #77/21 MOVED BY A. Hallikas and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board accept the Community Safety and Well-being Plan report as presented.

Carried.

8.2 Rapid Housing Initiative

The CAO reported that the previous two Rapid Housing Initiative submissions have been submitted for round two.

9. New Business

9.1 2022 Recommended Response Time Targets

An issue sheet was given to the Board with a chart showing 2021 targets and actuals up to September 13th, 2021 for the Rainy River District Paramedic Services (RRDPS) and 2022 Recommended Response Time Targets.

Resolution #78/21 MOVED BY J. Gibson and SECONDED BY K. McKinnon:

RESOLVED THAT the Rainy River District Social Services Administration Board receive the 2021 Rainy River District Paramedic Services (RRDPS) Response Time Report to September 13th as presented;

And furthermore;

That the 2022 Rainy River District Paramedic Services (RRDPS) Response Time Plan be approved as presented and submitted to the Ministry of Health per legislative requirements.

Carried.

9.2 National Day for Truth & Reconciliation – September 30, 2021

An issue sheet was part of the meeting package.

Resolution #79/21 MOVED BY D. Canfield and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board maintain minimum staffing at 450 Scott Street and Rawn Road and allow staff to participate in recognized events of education provided on site;

That paramedics and childcare staff maintain normal services; and

That the board defer any decision to grant a day off subject to further Provincial direction in 2022.

Carried.

9.3 Atikokan Paramedic Station Lease Agreement

An issue sheet was part of the meeting package.

Resolution #80/21 MOVED BY A. Hallikas and SECONDED BY K. McKinnon:

RESOLVED THAT the Rainy River District Social Services Administration Board instruct administration to enter into a lease agreement with Atikokan General Hospital as presented.

Carried.

9.4 Policy Review

HS-1.0 Health & Safety Management

HR-3.8 Workplace Discrimination & Harassment

HR-3.9 Prevention of Violence in the Workplace

HS-5.6 COVID-19 Vaccination

Policies, *HS-1.0 Health & Safety Management*, *HR-3.8 Workplace Discrimination & Harassment*, and *HR-3.9 Prevention of Violence in the Workplace* were part of this meeting's package.

It was noted that no revisions have been made other than spelling errors, however, it is required to be reviewed and approved annually.

Policy, *HS-5.6 COVID-19 Vaccination* will be amended per Board direction.

Resolution #81/21 MOVED BY J. Gibson and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board adopt the following policies as presented:

1. *HS-1.0 Health & Safety Management*
2. *HR-3.8 Workplace Discrimination & Harassment*
3. *HR-3.9 Prevention of Violence in the Workplace*

Carried.

9.5 AMO Delegations

- **RRDSSAB Delegations**
- **NOSDA Delegations**

RRDSSAB and NOSDA Briefing Notes for the AMO Delegation meetings were part of the meeting package. The Board Chair reported that all five (5) meetings with the Ministers were well received and three (3) Minister offices have already reached out to the RRDSSAB. The CAO reported sitting in on the six (6) NOSDA meetings.

2022 AMO Delegations are expected to take place in Ottawa.

9.6 Early Learning and Child Care Agreement

The CAO has not received a funding allocation letter to date and will share with the Board by email once it arrives.

9.7 Board Meetings- Virtual/In-person

A Board Meeting schedule was shared with the Board outlining recommendations for in-person and virtual Board Meetings. The schedule and meeting times will be further discussed at the next Board Meeting, October 21, 2021 (virtual).

9.8 Federal Election September 20th, 2021

The CAO shared with the Board that there are protocols set in each department to allow staff the time off to vote.

9.9 Addictions Bed Funding

An information sheet was part of the meeting package on an opportunity for funding to support Mental Health and Addictions. The Rainy River District Ontario Health Team through key stakeholders, Riverside Health Care, Fort Frances Area Tribal Health, Atikokan General Hospital, Canadian Mental Health Association-Fort Frances and the RRDSSAB have created a combined proposal.

9.10 Ambulance Procurement 2021 & 2023

An issue sheet was part of the meeting package.

Resolution #82/21 MOVED BY D. Canfield and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board instruct administration to enter into an agreement to purchase an ambulance for delivery in 2023 to maintain fleet integrity and amortization.

Carried.

9.11 2022 Budget

The CAO shared a document of draft capital budget items with the Board.

9.12 2022 Market Rent Increase

The Board Chair, D. Ewald declared a conflict of interest. Vice-Chair, A. Hallikas took over for this agenda item.

An issue sheet was part of the meeting package.

Resolution #83/21 MOVED BY D. Canfield and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board increase the market rent in 2022 by 1.2% for RRDSSAB owned housing units in Atikokan, Emo, Fort Frances and Rainy River.

Carried.

10. Reports

10.1 CAO Report

The CAO reported on a meeting with AMO and Ontario Health regarding the involvement of Municipalities on Ontario Health Teams. The CAO hopes to have more information to share after October 1st.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements was part of the meeting package.

10.4 Board Chair Report

None.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held October 21, 2021 at 10:00 a.m. and will be held virtually.

15. Adjournment

Resolution #84/21 MOVED BY A. Hallikas and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:45 a.m.



CHAIR

October 21, 2021

DATE APPROVED



SECRETARY-TREASURER (CAO)