
 Rainy River District Social Services Administration Board	<b>SECTION:</b> Land Ambulance
	<b>POLICY TITLE:</b> Vehicle Accident
<b>ORIGINAL DATE:</b> July, 2006	<b>POLICY AREA:</b> Administration
<b>REVISION DATE:</b> August, 2016	<b>POLICY NO:</b> LA – 1.14
<b>NEXT REVIEW DATE:</b> September, 2019	<b>APPROVED BY:</b> 

## Policy

The Rainy River District Social Services Administration Board (RRDSSAB) ensures that, in the event of an accident involving a Paramedic Services vehicle, all employees adhere to the requirements of the:

- a) *Ambulance Act, R.S.O. 1990, c. A. 19, as amended;*
- b) *Ontario Regulations 257/00, General, as amended;*
- c) *Ontario Ambulance Documentation Standard, as amended; and*
- d) *Highway Traffic Act, as amended.*

## Procedure

1. The EMAs or Paramedics involved in the accident:

- a) notify the Central Ambulance Communication Centre (CACC) immediately.

CACC notifies the Police and the Duty Officer, and requests additional emergency resources, as required;

- b) will not move the ambulance, until instructed to do so by the Police, unless required to protect patient(s) and staff from further injury;
- c) notify CACC if a patient is being carried in the vehicle, including a verbal Patient Report;

CACC will dispatch additional ambulances to the scene, as required.

- d) treat all injured persons, including staff, if possible. *An Ambulance Call Report (ACR)* is completed for each patient assessed;

- e) notify CACC of the number of additional patients assessed/treated and assigns a *Canadian Triage Acute Scale (CTAS)* for each;
  - f) take names, addresses, phone numbers of witnesses to the accident and those involved in the accident;
  - g) answer questions from the Police clearly and concisely, giving facts only. Do not offer any patient information or opinion about the accident;
  - h) complete a *Land Ambulance Services Driver Motor Vehicle Accident Report*, upon return to the Base or have the Duty Officer complete the report if the EMA/Paramedic is unable; and
  - i) complete a separate *Land Ambulance Incident Report*, upon return to the Base, per Policy, *LA-3.2: Incident Reports*.
2. The Deputy Chief(s), or designate, will conduct an internal investigation and provide the Chief of Paramedic Services(PS) with a detailed report of the events.
  3. The Chief of PS, or designate, will provide a copy of the *Driver Motor Vehicle Accident Report* to the Joint Health & Safety Committee for review & recommendations.