

		Applicant	Co-Applicant		
First and Last Name					
Maiden / Previous Name					
Birth Date (day/month/year)					
Gender					
Marital Status					
<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Common Law <input type="checkbox"/> Widowed		Other Adult(s) in the Home: <input type="checkbox"/> Yes <input type="checkbox"/> No Name: _____ Relationship: _____			
Home Address (st/town/postal code)					
Home Address (st/town/postal code)					
Mail Address (if different from above)					
Home Phone					
Cell Phone					
E-mail Address					
Current Employment or Education Information					
Name of Employer					
Work Phone					
Name of School					
School Program					
Days & Hours of Work or School					
Receiving Ontario Works or Ontario Disability Support?		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Children Living with You Requiring Child Care (age 0-12 years)					
First Name	Last Name	Birth Date (day/month/year)	Gender	Days Care is Required	Child's School (if applicable)
What type of care is required for your <u>school-age child(ren)</u> : <input type="checkbox"/> School Breaks <input type="checkbox"/> Before School <input type="checkbox"/> After School					
Additional Information					
Are you fostering any of the children listed above?					<input type="checkbox"/> Yes <input type="checkbox"/> No
Do any of your children listed above have a special need(s)?					<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have expenses related to a disability or special need for anyone in your household?					<input type="checkbox"/> Yes <input type="checkbox"/> No
Child Care Centre at which you've secured a spot(s)	<input type="checkbox"/> Abinoojii Gamig Child Care Centre <input type="checkbox"/> Country View Child Care Centre <input type="checkbox"/> Fort Frances Nursery School <input type="checkbox"/> Northern Lights Atelier <input type="checkbox"/> Learn, Laugh & Play Children's Centre <input type="checkbox"/> Pathways Atelier <input type="checkbox"/> Stepping Stones Atelier <input type="checkbox"/> Tall Oaks Atelier				
Date care is required to start:					
Declaration, Release and Consent to Information					
All the information in this application is true. I/We will inform the District of Rainy River Services Board (DRRSB) immediately of any changes to this information. I/We give permission to the DRRSB to share this information and any attachments with the other programs of the DRRSB (i.e. Ontario Works and Social Housing) and with the Child Care Providers named above pursuant to the Freedom of Information and Protection of Privacy Act and the Municipal Freedom of Information and Protection of Privacy Act.					
Applicant Signature:				Date:	
Co-Applicant Signature:				Date:	

What is Child Care Fee Subsidy?

Fee Subsidy can help you with your child care fees. It provides financial support to those who qualify to assist with the costs of licensed child care programs in the Rainy River District. Assistance is available for parents or legal guardians of children who are between the ages of 0 - 12 years. You may qualify for full or partial subsidy.

Eligibility is based on your family's income as outlined on your current Notice of Assessment (NOA) or your current Canada Child Benefit (CCB) Notice. Assets and general expenses are not taken into consideration.

How do I apply?

1. Secure a spot for your child(ren) with a District of Rainy River Services Board contracted child care provider (listed on reverse).
2. Complete all sections of the application for yourself and the co-applicant where applicable. Both applicants must sign the form.
3. Include all applicable documentation (outlined below) with your application. Please note that incomplete applications will be held for 30 days. After 30 days applicants must reapply.
4. Mail, fax or deliver the application and all supporting documents (listed below) to the District of Rainy River Services Board office nearest you:

450 Scott Street
Fort Frances, ON P9A 1H2
Fax: (807) 274-0678

Rawn Road Centre, P.O. Box 1300
Atikokan, ON P0T 1C0
Fax: (807) 597-1493

What do I need to include with my application?

- Income Verification** Your Notice of Assessment (NOA) or a copy of your Canada Child Benefit (CCB) for the most recent tax year for both applicants. If you need a copy of your Notice of Assessment, you can contact Canada Revenue Agency at 1-800-959-8281.

- Activity** **Employed:** Two most recent consecutive pay stubs. If you have recently started new employment and don't have two pay stubs yet, a letter from your employer (on company letterhead / stamp) that shows your place of employment, your start date, your hours and days of work is also accepted as documentation.

Student: Documents to confirm your enrolment and a class schedule. Please ensure that the course/program start and end dates are included.

Special needs: If not engaged in the above activities a current referral about your and/or your child(ren)'s need for child care is required from a medical doctor, agency or other professional that is actively working with your family. Please contact us for a referral form.

- Address** Two of the following with your current address: a recent property tax, hydro, gas, water or telephone bill, driver's license.

- Agreements** A copy of any current custody and/or separation agreements.

- Identification** A copy of your child(ren)'s birth certificate or other form of identification; and a copy of government issued photo identification for each applicant.

Questions? Contact our office in Fort Frances at (807) 274-5349 or in Atikokan at (807) 597-1431 with any questions about the application process.