

JOB OPPORTUNITY



SUPERINTENDENT OF PARAMEDIC SERVICES

One (1) Full-time Position

Salary Range - \$52.79/hr - \$59.83/hr



DISTRICT OF RAINY RIVER
SERVICES BOARD



The District of Rainy River Services Board (DRRSB) is seeking a Superintendent of Paramedic Services on a permanent full-time basis to join our team. Reporting to the Deputy Chiefs of Paramedic Services, the Superintendent of Paramedic Services plays a key role as part of the overall management team and in ongoing development of this service. The Superintendent of Paramedic Services is responsible for the oversight of the ongoing daily deployment and operations to ensure that structure, programs, systems and processes comply with all requirements set out in legislation, policy and procedure, collective agreements, and standards for Paramedic Services, while coordinating operational support for the organization and allied partners.

Primary responsibilities include but are not limited to; maintaining operational functions; maintaining material and human resources; supervision of staff; ensuring legislative and policy/procedure compliance; ensuring collective agreement compliance, fleet management; engagement in the ongoing education of personnel; quality assurance of regulatory and operational programs; and management of any requisite non-urgent transfer workload such that exists.

Paramedic Superintendents are required to work a revolving schedule of both day shifts and night shifts designed to ensure on site supervision twenty-four hours daily.

Qualifications include:

- Must possess current certification status of an Advanced Emergency Medical Care Attendant (AEMCA), per qualifications established in The Ambulance Act of Ontario and current and a minimum of two (2) years supervisory experience in a Paramedic service, or equivalent.
- Must hold current certification as a Primary Care Paramedic and must hold Advanced Life Support (ALS) Certificates, as required as a Primary Care Paramedic, and the ability to work under the Base Hospital Medical Director.
- Must maintain minimum standards and complete mandatory training, specified by the Ministry of Health and Long-Term Care, Emergency Health Services Branch, and the DRRSB.
- Knowledge and understanding of legislation and regulations necessary to carry out the functions of the job, including but not limited to The Ambulance Act, the Occupational Health & Safety Act, Land Ambulance legislation, patient and ambulance standards, as well as other legislation, regulations policies and procedures applicable to Ontario Paramedic Services.
- Possess excellent verbal and written communication, interpersonal, analytical, and problem-solving skills.
- Maintain communication with relevant stakeholders including but not limited to the Ministry of Health and Long-Term Care, CACC, Hospital staff, Physicians, agencies, patients and co-workers including changes to deployment and integration of any non-urgent options for service delivery.
- Must have thorough working knowledge of all practices and procedures related to the effective operation of day-to-day operations of an ambulance service.
- Proficient computer skills and ability to work within a computerized environment.
- Possess a valid Ontario Class F driver's license
- Possess documents suitable to permit entry into the United States of America
- Ability to travel extensively throughout the Rainy River District and neighbouring Districts.

We offer a competitive salary and benefit package including participation in the OMERS pension plan. Candidates who meet or exceed the requirements for this challenging position are invited to submit a resume and cover letter, including three work-related references, no later than 12:00 noon (CST) on **Thursday June 4, 2026** to:

Aynsley McKinnon, Human Resources Manager
District of Rainy River Services Board
450 Scott Street
Fort Frances, ON P9A 1H2
Competition #HR-17-2026-Superintendent
PRIVATE & CONFIDENTIAL
or emailed to: aynsley.mckinnon@rrdssab.ca

The DRRSB wishes to thank all applicants, however, only those selected for an interview will be contacted. Information gathered is in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used for candidate selection and, for the successful applicant, relevant human resource purposes. The DRRSB is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document is available in an alternative format, upon request.