

EXTERIOR LIGHTING UPGRADES AT FOTHERINGHAM COURT, ATIKOKAN, ON

Sealed envelopes or faxes clearly marked **DRRSB 26-50 Exterior Lighting - Atikokan** will be received by:

Tonia DeGagne, Procurement Coordinator
District of Rainy River Services Board
450 Scott Street, Fort Frances, ON P9A 1H2
Phone: (807) 274-5349 ext. 239 Fax: (807) 274-0678
Email: purchasing@rrdssab.ca

Up to, but not later than:

**1:30 P.M. Local Time
Wednesday, September 2, 2026**

Part 1 – General Conditions

Scope of Work

- 1.1.1 The work under this contract is to be completed at the housing property known as Fotheringham Court, located at 418 Steerola Street in Atikokan, Ontario.
- 1.1.2 Work under this contract includes but is not limited to the supply of all materials, labour, equipment, services, and incidentals to:
 - i. Remove and dispose of existing light fixtures at specified exterior locations.
 - ii. Install new LED light fixtures where old fixtures were removed.
- 1.1.3 Complete all work **by 6:00 p.m. Central Daylight Time (CDT) on November 30, 2026.**

Part 2 – Scope of Work

- 2.1.1 Comply with the requirements of the General Conditions.
- 2.1.2 Provide materials, labour, equipment, products, and incidentals to complete work as described herein.

Products

- 2.2.1 Exterior light fixtures:
 - a) Pole mounted 200W LED Dusk to Dawn. Minimum 26,000 lumens; and
 - b) 120W LED Dusk to Dawn security flood wall packs; and
 - c) 45W LED surface mount or recessed canopy lights above main entrance.

Preliminary Work

- 2.3.1 Give DRRSB at least two (2) working days' notice prior to starting work.
- 2.3.2 Provide temporary protection to all areas during operations.

Installation

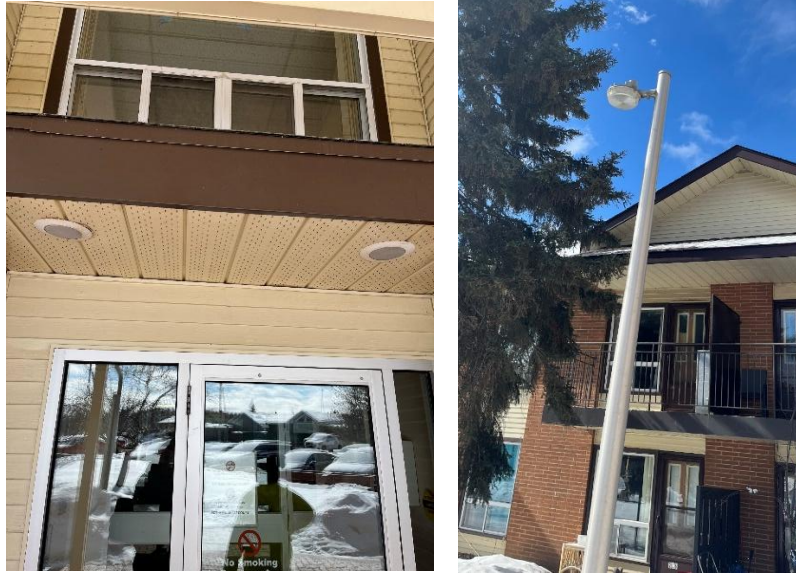
- 2.4.1 Remove the following existing exterior light fixtures:
 - a) one (1) on pole in courtyard;
 - b) four (4) wall pak;

- c) one (1) soffit mount secondary entrance;
- d) one (1) secondary entrance wall pak;
- e) two (2) flush mount soffit lights;
- f) two (2) surface mount on main entrance canopy.

2.4.2 Install new exterior lighting fixtures where previously removed – total of eleven (11).

Photo References





To submit your quote, you must use the Quote Label and Bid Form found on the following pages.

Questions and requests for further information or specifications are to be directed to Tonia DeGagne, Procurement Coordinator at 807-274-5349, ext. 239 or by email at purchasing@rrdssab.ca.

The successful contractor will be required to provide:

- a. Signed copy of *Contractor's Undertaking to Comply* form;
- b. Proof of current WSIB coverage/WSIB Clearance Certificate;
- c. Proof of current liability insurance coverage minimum \$2 million per occurrence;
- d. The name of the person responsible for administering the contractor's health and safety program;
- e. Proof of appropriate staff training where required, i.e., Transportation of Dangerous Goods, OHSA, WHMIS, etc.;
- f. Proof of equipment certification where required, i.e., lifting devices, boom cranes, underwater diving, etc.;
- g. Copy of the contractor's health and safety policies and procedures; and
- h. Particulars of any convictions or orders imposed under health and safety or environmental legislation.

Some of the above documents may be provided annually and retained on file at the DRRSB. If you have recently submitted the current information, please check with the Project Coordinator as to what additional information may be required.

Additional Important Information Pertaining to Procurement at DRRSB:

*As it is the responsibility of the bidder to determine levy and collection of HST, **amounts bid shall show the HST amount and HST number** or alternatively cite the basis of exemption in lieu thereof.*

The DRRSB is governed by the Municipal Freedom of Information & Protection of Privacy Act (MFIPPA), therefore bidders must accept that the bid contents can be made public as a condition of the bidding process.

The lowest or any bidder not necessarily accepted. The DRRSB reserves the right to reject any or all bids, to waive irregularities and informalities therein, and to award the bid in the best interest of the Board.

Updated March 2012

INCLUDE THE FOLLOWING LABEL WITH YOUR QUOTE

From:

**Attn: Tonia DeGagne, Procurement Coordinator
Rainy River District Social Services Administration Board
450 Scott Street, Fort Frances, ON P9A 1H2**

purchasing@rrdssab.ca

DRRSB 26-50 Exterior Lighting - Atikokan

RECEIVED BY DRRSB
(DATE & TIME)

BID FORM - Condensed

Quote: DRRSB 26-50	Project Name: Exterior Lighting Atikokan Address: 418 Steerola St. Atikokan, ON	Closing Date: September 2, 2026	Time: 2:00 P.M. Central Standard Time (CST)
Submitted to: District Social Services Administration Board, 450 Scott Street, Fort Frances, ON P9A 1H2		To supply all labour, materials, and equipment necessary for the description, per the Request for Quotes, all Appendices, Drawings & Specifications.	

Bidder: _____ Legal Name: _____

Mailing Address: _____

City: _____ Province of _____, Postal Code _____

Email: _____ Phone _____

1. Quote Price

Having examined the Request for Quotes named above as issued District of Rainy River Services Board; I hereby offer to enter into a Contract to perform the Work required by the Request for Quotes and attached Specifications/Scope of Work for the stipulated price of:

Materials \$ _____
Labour \$ _____
Other (Specify): _____ \$ _____

SUBTOTAL \$ _____

HST - HST # _____ \$ _____

TOTAL PRICE (in Canadian Funds) \$ _____

Additional Information:

Attachments Provided: ☐ Yes ☐ No

2. Acknowledgement of Addenda

I have received and included the following Addendum(s) in my quoted price as presented above:

Addendum # _____ Date Received: _____

Addendum # _____ Date Received: _____

If not applicable, please state n/a.

3. Timelines

I agree to complete the Work by **6:00 p.m. CDT November 30, 2026**

4. Signatures

SIGNED AND SUBMITTED:

Signature

Name and Title of Bidder

Dated at _____ this _____ day of _____, 20____.